

**MINUTES**  
**September 10, 2019**

Danville Borough Council held a meeting on Tuesday, September 10, 2019 at the Borough Building, 463 Mill St., Danville at 6:00 PM. President Herritt presided.

Present were Councilpersons Herritt, Walters, Stigerwalt, Woodruff, Gregg and Rodman. Also present were S. Berkey, E. Gill, J. Hart, B. Brady, B. Earlston, K. Strausser, J. Graham, and Solicitor Dennehy. Absent was Mayor Swank.

The invocation was given by Mike Dennehy followed with the Pledge of Allegiance to the Flag.

**Public Comments** - None

**Consent Items**

Motion made by Mr. Walters seconded by Mr. Walter and a unanimous vote, Council approved the following:

1. August 13, 2019.....Regular Meeting  
September 3, 2019...Agenda Meeting
2. List of Checks – Jim Gregg abstains from the check paying, “Jim’s Small Engine” invoices, this is on record as a standing abstention.
3. List of General Journal Entries
4. Financial Reports

**Action Items**

1. Motion by Mr. Stigerwalt, seconded by Mr. Woodruff and a unanimous vote, Council approve the Fire Department radio sub-lease with Montour County.

**Topics**

1. 2019 CDBG project review and selection – Tyler Dombroski attended to provide guidance on this topic. Attached is the CDBG agenda for additional information. Motion by Mr. Woodruff, seconded by Mr. Walters and a unanimous vote, Council approved of the Upper Mulberry Street Culvert Replacement Project with an allocation of \$79,804 and Administration to Seda-Cog with an allocation of \$17,500.

**FYI Items** - None

**Correspondence**

1. A letter was received from Howard Beers, Jr. expressing interest in the 3<sup>rd</sup> Ward Council vacancy. Motion by Mr. Stigerwalt, seconded by Mr. Woodruff and a unanimous vote, by Resolution, Council approved Mr. Beers to the 3<sup>rd</sup> Ward Council seat.
2. Danville Transportation Study – Danville Borough Council has been invited to a Municipal Roundtable being held jointly by Seda-Cog and PennDot facilitated by

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Michael Baker International, to participate and discuss the current traffic study that is taking place throughout the Greater Danville Area. This roundtable will take place on Friday, September 27<sup>th</sup> from 10-12 at Geisinger on Woodbine Lane.

**Unfinished/Old Business** - None

**New Business** –None

**Committees**

Finance

The following is the current schedule for the 2020 Budget:

Tuesday, October 1<sup>st</sup> – 5:30

Wednesday, October 2<sup>nd</sup> – 5:30

Tuesday, October 8<sup>th</sup> – 5:30

Wednesday, October 9<sup>th</sup> – 5:30

Wednesday, October 16<sup>th</sup> – 5:30 – if needed

Wednesday, October 23<sup>rd</sup> – 5:30 – if needed

Tuesday, November 12<sup>th</sup> – preliminary approval

Tuesday, December 10<sup>th</sup> – final approval

Personnel - None

Property – None

Water - None

Public Safety (fire) - None

Flood - None

Police - None

Streets - None

Sewer - None

COG - None

MARC – None

EMA - None

Parks & Recreation - None

Mayor’s Report - None

Codes, Zoning & Health - None

Danville Borough Code Office Report 8/1/2019 – 8/31/2019

1. Building Permits

|          |                  |                         |         |
|----------|------------------|-------------------------|---------|
| D2019-18 | 643 Grand        | Addition                | 524.50  |
| D2019-19 | 142 Spruce       | Porch Repair            | 54.50   |
| C2019-20 | 448 Church       | Pool/Shed               | 104.50  |
| C2019-16 | 27 E Market St.  | Commercial Kitchen      | 504.50  |
| C2019-17 | 568 Ferry Street | Accessible Ramp/ R      | 354.50  |
| C2019-18 | 601 E Market     | Interior Alteration     | 3204.50 |
| C2019-19 | 530 Mill         | Flood Plain Improvement | 354.50  |

2. Zoning Permits

|      |               |          |       |
|------|---------------|----------|-------|
| 1541 | 643 Grand     | Addition | 40.00 |
| 1542 | 92 Park Ave   | Shed     | 40.00 |
| 1543 | 1553 First St | Addition | 40.00 |

3. Non UCC Electric Service Inspection

|                     |                 |       |
|---------------------|-----------------|-------|
| 1130 Upper Mulberry | 100 Amp Service | 50.00 |
| 120 Park Ave        | 200 Amp Service | 50.00 |

4. Property Maintenance

|                               |    |
|-------------------------------|----|
| Door Hangers.....             | 1  |
| Complaints.....               | 3  |
| Prohibited Furniture.....     | 4  |
| Personal Contacts.....        | 10 |
| Courtesy Notice.....          | 9  |
| Enforcement Notice.....       | 0  |
| Condemnation.....             | 1  |
| Quality of Life Courtesy..... | 24 |
| Quality of Life Ticket.....   | 2  |
| Quality of Life Citation..... | 1  |
| Notice of Improvement.....    | 0  |

5. Rental Inspections.....9

Disorderly Conduct Report.....0

Other Business – None.

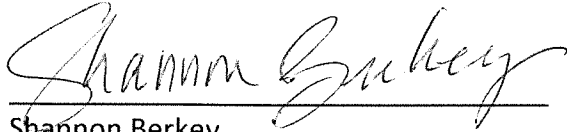
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News Media

1. The News Media had a question on the financing for the levee.

Adjournment

There being no further business, the meeting was adjourned at 6:17.

A handwritten signature in cursive script, reading "Shannon Berkey", written over a horizontal line.

Shannon Berkey

Danville Borough Manager

**PROJECT FINALIZATION MEETING  
BOROUGH OF DANVILLE  
FFY 2019  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**September 10, 2019  
6:00 P.M.**

- I. Danville's FFY 2019 CDBG allocation - \$97,304**
  
- II. Projects discussed for FFY 2019 CDBG funding:**
  - Mulberry Street Culvert Replacement Project
  - Curb Cuts
  
- III. Project evaluation criteria:**
  - Eligibility
  - Fundability
  - Timeliness
  - Financial Need

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**RECOMMENDED ACTION ITEM FOR DANVILLE BOROUGH COUNCIL**

Approve project finalization for Danville Borough's FFY 2019 Community Development Block Grant Program:

| #: | Project:                                    | Allocation: |
|----|---|-------------|
| 1. | Mulberry Street Culvert Replacement Project | \$79,804.00 |
| 2. | Administration                              | \$17,500.00 |

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**Montour County's FFY 2019 CDBG Final Public Hearing is scheduled for October 22, 2019, at 11:00 AM at the Montour County Courthouse.**

