

**PLEASE TURN OFF ALL CELL PHONES**

Danville Borough Council Meeting

Agenda

July 13, 2021

Call to Order.....President Herritt

Roll Call.....S. Berkey

Invocation & Pledge of Allegiance.....President Herritt

**Public Comments**.....President Herritt

**Consent Items including Financial Rpts & Payment of Bills**.....President Herritt

1. Minutes – June 8, 2021.....Regular Meeting
2. List of Checks – Jim Gregg abstains from the check paying, “Jim’s Small Engine” invoices. This is on record as a standing abstention.
3. List of General Journal Entries
4. Month end Financial Reports and Monthly list of bills for payment

**Action Items from previous meetings**.....President Herritt

**Topics/New Business**.....President Herritt

1. Community Development Block Grant FFY 2021 project review and selection, potential project list attached as page 4.
2. The Planning Commission recently met and are presenting the following:
  - a) **713 Wall Street**  
The Commission reviewed a plan for the subdivision of lots for the development of a single family dwelling. The applicant received a variance for lot size and front yard width from the Borough Zoning Hearing Board.  
Upon a motion by Josh Gray, second by Steve Finn and a unanimous vote, the application was approved.
  - b) **Center Street**  
The Commission reviewed an application to develop and pave a parking area incidental to Saint Joseph’s church. The Zoning Hearing Board has granted a variance for the project allowing a commercial parking lot in a residential district.  
Upon a motion by Josh Gray, second by Steven Finn and a unanimous vote the application was approved. As a member of Saint Joseph’s church, Richard Blosky abstained from voting.
3. The Borough staff is working with Livic Civil to submit a Multimodal Transportation Fund grant to address the deficiencies of the bridges over Sechler Run as defined in the

bi-annual bridge report completed by Seda-Cog, corresponding Resolution 2021-08 attached as page 5.

**Correspondence & FYI Items**.....President Herritt  
1. Resignation from Jim Shutt from the Danville Municipal Authority Board, unexpired term of 2019-2023, letter attached as page 6.

**Unfinished/Old Business**.....President Herritt

**Committees**

Finance.....Mr. Walters  
Personnel.....Mr. Walters  
Property.....Mr. Woodruff  
Water.....Mr. Force  
Public Safety (fire).....Mr. Walters  
Flood.....Mr. Gregg  
Police.....Mayor Swank  
Streets.....Mr. Stigerwalt  
Sewer.....Mr. Force  
COG.....Mr. Beers  
EMA.....Mr. Walter  
Parks & Recreation.....Mr. Beers  
Mayor’s Report.....Mayor Swank  
Codes, Zoning & Health.....Mr. Woodruff  
Health Officer’s report will be available at the meeting.

## Permit Summary Report Fees By Month

6/1/2021 TO 6/30/2021

| Fee Name                                      | Jan           | Feb           | Mar           | Apr           | May           | Jun             | Jul           | Aug           | Sep           | Oct           | Nov           | Dec           | Row Total       |
|---|---------------|---------------|---------------|---------------|---------------|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| 1 Day Health License                          |               |               |               |               |               | \$20.00         |               |               |               |               |               |               | \$20.00         |
| Additions - Plan Review                       |               |               |               |               |               | \$50.00         |               |               |               |               |               |               | \$50.00         |
| Application Fee                               |               |               |               |               |               | \$150.00        |               |               |               |               |               |               | \$150.00        |
| Building - Additions                          |               |               |               |               |               | \$50.00         |               |               |               |               |               |               | \$50.00         |
| Electrical - Service Inspection & 100 Devices |               |               |               |               |               | \$80.00         |               |               |               |               |               |               | \$80.00         |
| Electrical - Service Inspection Only          |               |               |               |               |               | \$60.00         |               |               |               |               |               |               | \$60.00         |
| Food Truck                                    |               |               |               |               |               | \$120.00        |               |               |               |               |               |               | \$120.00        |
| LI Education Fee                              |               |               |               |               |               | \$9.00          |               |               |               |               |               |               | \$9.00          |
| Non-Commercial - Signs                        |               |               |               |               |               | \$80.00         |               |               |               |               |               |               | \$80.00         |
| Utility & Miscellaneous                       |               |               |               |               |               | \$256.01        |               |               |               |               |               |               | \$256.01        |
| <b>Totals:</b>                                | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$875.01</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$875.01</b> |

## Entity Summary Report Fees By Month

6/1/2021 TO 6/30/2021

| Fee Name   | Jan           | Feb           | Mar           | Apr           | May           | Jun                | Jul           | Aug           | Sep           | Oct           | Nov           | Dec           | Row Total          |
|--|---------------|---------------|---------------|---------------|---------------|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------------|
| Rental Occupancy License                           |               |               |               |               |               | \$3,000.00         |               |               |               |               |               |               | \$3,000.00         |
| Rental Occupancy License/inspection                |               |               |               |               |               | \$10,575.00        |               |               |               |               |               |               | \$10,575.00        |
| Rental Occupancy License/inspection post March 31s |               |               |               |               |               | \$85.00            |               |               |               |               |               |               | \$85.00            |
| Rental Occupancy License/inspection post May 31st  |               |               |               |               |               | \$500.00           |               |               |               |               |               |               | \$500.00           |
| <b>Totals:</b>                                     | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$14,160.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$14,160.00</b> |

## Code Summary Report Activity Type

Activity Date 6/1/2021 TO 6/30/2021

|                     | Jan      | Feb      | Mar      | Apr      | May      | Jun       | Jul      | Aug      | Sep      | Oct      | Nov      | Dec      | Row Total |
|---------------------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|-----------|
| Door Hanger         | 0        | 0        | 0        | 0        | 0        | 2         | 0        | 0        | 0        | 0        | 0        | 0        | 2         |
| Hire Work Done      | 0        | 0        | 0        | 0        | 0        | 3         | 0        | 0        | 0        | 0        | 0        | 0        | 3         |
| Personal Contact    | 0        | 0        | 0        | 0        | 0        | 7         | 0        | 0        | 0        | 0        | 0        | 0        | 7         |
| QOL Courtesy Notice | 0        | 0        | 0        | 0        | 0        | 8         | 0        | 0        | 0        | 0        | 0        | 0        | 8         |
| Violation Notice    | 0        | 0        | 0        | 0        | 0        | 1         | 0        | 0        | 0        | 0        | 0        | 0        | 1         |
| <b>Totals:</b>      | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>21</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>21</b> |

Rental licenses - 24

Other Business.....President Herritt

News Media.....President Herritt

Adjournment.....President Herritt