

MINUTES

SEPTEMBER 13, 2022

Danville Borough Council held a meeting on Tuesday, September 13, 2022 at the Borough Building, 463 Mill St., Danville at 6:00PM. Vice-President Woodruff presided.

Present were Councilpersons Gregg, Walters, Beers, Stigerwalt, Woodruff, Humphries, and Deroba. Also present were staff members Berkey, Roberts, Earlston and Horne, Police Officer Bangs and Fire Chief Buckenburger. Absent was Herritt.

The invocation was given by Reverend Sullivan and followed with the Pledge of Allegiance to the Flag.

Public Comments

Ken Strausser, Danville resident and Fire Chief of the Friendship, reported that the delivery of the new ladder truck will be Thursday at noon. Mr. Strausser would also like to thank all of Council for their help and support in this matter.

Consent items Including Financial Reports & Payment of Bills

Motion made by Mr. Walters, seconded by Mr. Beers and a unanimous vote, Council approved the following:

1. Minutes August 2, 2022Regular Meeting
2. List of Checks – Jim Gregg abstains from the check paying, “Jim’s Small Engine” invoices. This is on record as a standing abstention.
3. List of General Entries
4. Month end Financial Reports and monthly List of Bills for payment.

Action Items from previous meetings

1. By a unanimous vote, Council approved “Trick or Treat” night to be held Saturday, October 29th from 6PM to 9 PM.
2. Property – vacant or abandoned, proposed new Chapter to the Code of the Borough of Danville. This item has been tabled by the Code Committee.

Topics/New Business

1. Additional increase for Ken Roberts after six-month review. \$1125 increase retro to his six-month anniversary date. Motion by Mr. Walters, seconded by Beers and a unanimous vote, Council has approved this increase.
2. Letter of retirement from Donna Murphy. Date of retirement to be Dec. 31st. Motion by Stigerwalt, seconded by Mr. Beers and a unanimous vote. Council approved this letter of retirement. A luncheon will be planned.

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3. Multimodal Transportation Fund Program Grant Application Resolution 2022-07. Motion by Mr. Walters, seconded by Mr. Stigerwalt and a unanimous vote, Council gave approval of this Resolution.
4. Resolution 2022-06, setting the fee for Danville Borough Administration Staff to impose fees for all returned checks. This fee now will be \$40. Motion by Mr. Walters, seconded by Mr. Gregg and a unanimous vote, Council approved this fee for non-sufficient fund checks.
5. An addendum to extend the settlement date on Real Estate Tax Parcel No. E-6-36-53 to November 14, 2022 has been approved by Mr. Stigerwalt, seconded by Mr. Deroba and a unanimous vote. Mr. Dennehy is working to get a date set for the closing.
6. 2023 Minimum Municipal Obligation (MMO) for the Pension Plans. Motion by Mr. Walters, seconded by Mr. Stigerwalt and a unanimous vote, Council approved of the MMO.
7. ADA curb ramps for Pine St. Motion by Mr. Walters, seconded by Mr. Stigerwalt and a unanimous vote, Council decided on the low bid to Columbia Excavating, LLC at a cost of \$131,883.93. This project is being funded by CDBG.
8. Geisinger's request for consideration of a zoning map change. Per the Municipalities planning code and the Danville Borough code requests of this nature are referred to the Danville Borough Planning Commission. Then they will make a recommendation to Council on adopting an Ordinance for the requested map change. Motion to refer was made by Mr. Beers, seconded by Mr. Walters. Motion passed by majority vote with Mr. Gregg opposed.

Correspondence & FYI Items

1. Letter from the Danville Municipal Authority regarding safety of Borough employees. A Draft policy has been circulated to Council, the Authority and the Union. It will be considered for adoption in the future.
2. Invitation to the Montour County's 109th Annual Township Officials Association Convention to be held October 20, 2022. Notify Donna if you would like to go.
3. Email from Columbia Montour Pride of the Coalition for Social Equity. Council has previously decided not to sign any Proclamations.

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4. Request from Collen Marion, Wreaths Across America, to lay eight wreaths in Memorial Park on December 17th and to rent the ballroom at a reduced rate for a fundraiser. Motion by Mr. Deroba, seconded by Mr. Humphries, Ms. Marion was given permission to lay wreaths in Memorial Park. There is no discount on the ballroom.
5. Email from the campaign office of Doug Mastriano inviting Danville Borough Council to a meet and greet with Doug Mastriano for Governor in the ballroom on September 14th.
6. Notice was received from Penn DOT that as part of an annual Highway Safety Improvement Program, Penn DOT will be installing pedestrian countdown signals at the intersection of Mill Street and SR 11. This will take place in Fall 2022.

Unfinished/Old Business- None

Committees

Finance

1. The 2023 Budget Schedule is as follows Tuesday, October 4th 5:30, Tuesday, October 11th 5:30, Tuesday, October 18th 5:30, Tuesday, October 25th 5:30 , Tuesday, November 1st 5:30 – will advertise but only if needed, Tuesday, November 8th 5:30 – will advertise but only if needed.

Personnel

1. Council will adjourn to go into an executive session at the end of this meeting.

Water

Public Safety (fire)

1. The Fire department has purchased a message board for the Fire Department and new Fire Police uniforms.
2. At the Fire Board meeting, discussion consists of billing for fire calls in Danville to recoup expenses from the insurance company. This item will be put into Committee.

Flood

Police

Streets

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1. Hollow Street update – the committee has decided not to move forward with the steps to potentially vacate this street. Staff has been directed to investigate other alternatives of restructuring access to this street.
2. East Market St. – alley vacation – Mr. Clark will be instructed to work with the Borough Solicitor to complete the necessary documents to include a ROW access to the utilities located in this alley.

Sewer

COG

1. Next COG Meeting will be September 15th at West Hemlock Township.

EMA

Property

1. Montour County Conservation District Grant – Native Creations presentation. Motion by Mr. Stigerwalt, seconded by Mr. Deroba, and by majority approval with Mr. Humphries voting no, Council agreed to the District applying for a grant to implement Native Creations presentation.

Mayor's Report

1. Mayor thanked everyone for their support and prayers during the time of her husband's death.

Codes, Zoning & Health

1. Addition of new Chapter to the Borough Code – Property, Vacant and Abandoned. This item was tabled by the committee.
2. Health Officer's report was attached.
3. Code Administrator's report was attached.

Other Business - none

News Media - none

Adjournment

Council recessed for an Executive Session at 6:25. There being no further business, Council reconvened and then adjourned at 7:45.

Shannon Berkey, Borough Manager