

PLEASE TURN OFF ALL CELL PHONES

Danville Borough Council Meeting

Agenda

December 13, 2022

Call to Order.....President Woodruff

Roll Call.....B. Mordan

Invocation & Pledge of Allegiance.....President Woodruff

Public Comments.....President Woodruff

- 1. Barry Isett & Associates, Inc. – UCC Services

Consent Items including Financial Rpts & Payment of Bills.....President Woodruff

- 1. Minutes – November 1, 2022.....Regular Meeting
- 2. List of Checks – Jim Gregg abstains from the check paying, “Jim’s Small Engine” invoices. This is on record as a standing abstention.
- 3. List of General Journal Entries
- 4. Month end List of Bills for payment

Action Items from previous

meetings.....President Woodruff

- 1. 2023 Budget (summary attached pages 1-2) and Tax Resolution 2022-8, attached as page 3.

Topics/New Business.....President Woodruff

- 1. Meeting schedule for 2023 as the 1st and 2nd Tuesday of each month. Meetings begin at 6PM.

JANUARY	3 rd	10 TH
FEBRUARY	7 TH	14 TH
MARCH	7 TH	14 TH
APRIL	4 TH	11 TH
MAY	2 nd	9 TH
JUNE	6 TH	13 TH
JULY		11 TH
AUGUST	1 st	8 TH
SEPTEMBER	5 TH	12 TH
OCTOBER	3 rd	10 TH
NOVEMBER	7 TH	14 TH
DECEMBER	5 TH	12 TH

2. Resolution 2022-10 implementing Act 57 of 2022 Property Tax Penalty Waiver Provision. State correspondence, waiver form and resolution, attached as pages 4-6.
3. Renewal of the Lease Agreement with the Danville Municipal Authority for sludge disposal on the farm land, attached as pages 7-9.
4. Approval of 2023 Annual Events List, including street closures, fire police requests, etc., attached as page 10.
5. Board Appointments ending in 2022, attached as page 11. Letter of interest received from Joshua Seidel for the Municipal Authority, attached as page 12.
6. Letter of resignation from Steve Finn, attached as page 13. Date of resignation December 2nd. Approval to post job internally December 14th with other Sewer Treatment Plant Vacancy.
7. Resolution 2022-11 appointing Chief Administrative Officer (CAO). Resolution attached as page 14.
8. Cost Share for ADA curb ramp upgrades and curbing, attached as 15-20.
9. Marks, McLaughlin, Dennehy & Piontek LLP Legal Services Agreement, attached as page 21.
10. Proposals for Council Chambers Renovations, attached as pages 22-24.
11. GLG Grant Application – Modernizing the signal at Market and Mill Streets, 20% match \$100,000-\$120,000. Approval to proceed with application.

Correspondence & FYI Items.....President Woodruff

1. An incorrect normal cost rate (provided by PMRS) was used to calculate the 2023 Minimum Municipal Obligation (MMO) for the Police Pension Plan that was approved 9/13/22. The adjusted MMO is an additional \$692.00.
2. Committee list for 2023, attached as page 25.

Unfinished/Old Business.....President Woodruff

1. The next step in considering Geisinger’s zoning map change is to conduct a public hearing. The public hearing was scheduled for Tuesday, November 15th at 6pm but was postponed until January. What evening would council like to schedule the public hearing? Is the Council Chambers capacity large enough for the hearing?

2. Columbia quote for 2nd ward ADA curb ramp corrections, attached as page 26. Bruce could do work in-house but will not be immediate.
3. Hollow Street Guiderail Quote, attached as pages 27-28.
4. Resolution 2022-09 authorization of signatories for sale of real estate to Danville Area School District, attached as page 29.

Committees

Finance.....Mr. Walters

Personnel.....Mr. Walters

1. The committee received 6-month evaluation for Jamie Banyas, Code Officer on December 8th. Probation period extended to 12 months – June 13, 2023.
2. Executive Session held on Tuesday, November 29th at 6pm.
3. The committee is recommending the transfer of the Borough Clerk to Office Assistant upon the hiring of a new Borough Clerk per 11/30/22 signed agreement. The Borough Clerk is to receive a \$1,500 stipend until new Borough Clerk is hired and receives two weeks of training, retroactive 11/21/22.

Property.....Mr. Humphries

1. The committee is proposing that the Borough rental property located at 632 W. Mahoning St. will have a rent increase effective December 15, 2022. Rate will increase from \$700 to \$1,000.

Water.....Mr. Gregg

Public Safety (fire).....Mr. Walters

Flood.....Mr. Gregg

Police.....Mayor Swank

Streets.....Mr. Stigerwalt

1. The committee is recommending vacating the alley at East Market Street at Fisher Court.

Sewer.....Mr. Gregg

COG.....Mr. Humphries

DBA.....Mr. Stigerwalt

EMA.....Mr. Beers

Parks & Recreation.....Mr. Beers

Mayor's Report.....Mayor Swank

Codes, Zoning & Health.....Mr. Deroba

1. Code Administrator's report attached as pages 30-32.

2. Health reports attached as pages 33-34.

Other Business.....President Woodruff

News Media.....President Woodruff

Adjournment.....President Woodruff