

## MINUTES

March 8, 2022

Danville Borough Council held a meeting on Tuesday, March 8, 2022 at the Borough Building, 463 Mill St., Danville at 6:00PM. President Herritt presided.

Present were Councilpersons Herritt, Woodruff, Gregg, Walters, Beers, Deroba, Humphries and Walters. Also present were Berkey, Roberts, Horne, Chief Swank and Buckenburger. Absent were Stigerwalt and Mayor Swank.

The invocation was given by Solicitor Dennehy, and followed with the Pledge of Allegiance to the Flag.

Employee recognition to Jeffrey Casher.

Motion by Walters, seconded by Woodruff, and a majority vote by Council, a change to the Agenda to add the inclusion of voting on the Subdivision and Land Development Plans for the Alton Street project as topic #8.

### **Public Comments- none**

### **Consent items Including Financial Reports & Payment of Bills**

Motion made by Mr. Woodruff, seconded by Mr. Beers and a unanimous vote, Council approved the following:

1. February 8, 2022 .....Regular Meeting
2. List of Checks – Jim Gregg abstains from the check paying, “Jim’s Small Engine” invoices. This is on record as a standing abstention.
3. List of General Entries
4. Month end Financial Reports and monthly List of Bills for payment.

An Amendment was made to the minutes from February 8, 2022.

### **Action Items from previous meeting - none**

### **Topics/New Business**

1. Motion made by Mr. Woodruff, seconded by Mr. Walters and a unanimous vote, Council approved a retirement letter from Mr. William Brady.
2. Motion by Mr. Walters, seconded by Mr. Woodruff and a unanimous vote, Council approved the recommendation from the Police Commission to hire a full-time officer, Phillip Savidge at a starting salary of \$46,380.

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3. Motion by Mr. Walters, seconded by Mr. Gregg and a unanimous vote, Council approved a request for a "Fun Run" fundraiser on June 8<sup>th</sup>, using Montour Street to Meadow Lane from approximately 10:00 AM to 10:30 PM.
4. Resolution for a voting delegate for the PSAB annual conference. Motion by Mr. Woodruff, seconded by Mr. Beers and a unanimous vote, Mr. Herritt will be the delegate with Mr. Beers being the alternate, approved by Mr. Woodruff, seconded by Mr. Deroba and a unanimous vote.
5. Bids were received for engineering for ADA curb ramps on Ferry, Pine and Church Streets. Motion by Mr. Deroba, seconded by Mr. Beers and a unanimous vote, Council approved the bid from Livic Civil. Mr. Gregg asked if this project would be supervised (design and oversight).
6. Proposals were received for website design and maintenance. It was decided to set up an Ad Hoc committee with members being, Deroba, Humphries and Woodruff. The committee will provide an update at next month's Council meeting.
7. Signing of a Quitclaim Deed for the removal of the agricultural restriction on two- 20 acre parcels on the Borough Farm land. This has been tabled until April's meeting.
8. Motion by Mr. Walters, seconded by Mr. Gregg and a unanimous vote, Council approved the Subdivision and Land Development Plans for the Alton Street project. The developer has satisfied all requirements provided by the Planning Commission.

#### **Correspondence & FYI Items**

1. The Link will be set up in front of the Municipal Building, 463 Mill St., Danville on Monday, March 28<sup>th</sup> from 10:00 AM – 2:00 PM.
2. Letter from PennDot notifying of traffic counting on Municipally owned roads between March 2022 and November 2022.

#### **Unfinished/Old Business - none**

#### **Committees**

Finance

Personnel

1. Motion by Mr. Woodruff, seconded by Mr. Beers and a unanimous vote, Council approved the committee's request to hire Zachary Derr to the position of Flood Technician with a 6 month probation at a starting rate of \$44,990 per year.

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Water

1. Water meter pit project has been advertised and bids are due April 12<sup>th</sup> at 10:00 AM. This is the last phase of metering all water customers. The Authority is currently doing a rate study and the plan is to implement new meter based rates on 1/1/23.

Public Safety (fire)

1. Check was received from the Kunkle Fire Company for sale of ladder truck.
2. Funds received from the Choice marketing mailer this year will go to the Fire Police.
3. Mill Street and Spruce Street fires were both ruled undetermined.

Flood

1. Borough's floodplain was spotlighted in the PA Floodplain Managers Association Newsletter.
2. One new flood trailer was received and equipment was moved over. Second one to come next week.

Police

Streets

1. Update on Hollow St. - property between the Hollow Street property and Chamber Street. Looking at making an agreement with the two property owners and sign a "right-away" agreement.
2. Dumpster Day for the borough will be held on Saturday, April 23<sup>rd</sup>.
3. Skid steer delivered and snow blower received.
4. Collapsed storm drain pipe on Spruce Street at the entrance to Weis Markets from Ferry Street to Mill St. Low quote for emergency work on replacement of this drain pipe is \$19,800. Consult with legal. Payment would come from Capital Reserve. Motion by Mr. Walters, seconded by Mr. Gregg and a unanimous vote, Council approved this item.

Sewer

COG

EMA

Parks & Recreation

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Property

Mayor's Report

Codes, Zoning & Health

1. Chapter 123 – Ground Water – Motion by Mr. Woodruff, seconded by Mr. Walters and a unanimous vote, council approved to advertise the Groundwater Ordinance changes.

2. Code Report was attached.

3. Health Report was attached.

**Other Business**

1. Executive session after this meeting to discuss personnel and real estate.

**News Media**

**Adjournment**

Adjournment to executive session at 7:00 PM

Executive session reconvene and adjourn at 7:45 PM.

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Shannon Berkey  
Borough Manager