

DANVILLE BOROUGH COUNCIL MEETING MINUTES

February 14, 2023

Danville Borough Council held a meeting on Tuesday, February 14, 2023 at the Borough Building, 463 Mill St., Danville at 6:00PM. President Woodruff presided.

Present were Councilpersons Woodruff, Walters, Gregg, Beers Jr., Stigerwalt, Woodruff, Humphries, Deroba, Herritt and Mayor Swank. Also present were staff members Mordan, Roberts, Earlston, Horne, Graham, Fire Chief Buckenberger, Police Chief Swank and Solicitor Mike Dennehy.

The invocation was given by Reverend Sullivan, Iron Mill Church, and followed by the Pledge of Allegiance to the Flag.

Mayor Swank performed the oath of office for Deanna Force, Danville Borough Police Commission.

Public Comments

President Woodruff announced - The time for public comments regarding the zoning map change were on Wednesday, January 25th at the Public Hearing, no further comments will be accepted.

- 1. Melissa Matthews with Seda-Cog presented Council with contracts for CDBG 2020-CV Funds, no motion was made.

Consent items Including Financial Reports & Payment of Bills

Motion was made by Wes Walters and seconded by Kevin Herritt with a unanimous vote to approve the following:

- 1. Minutes January.....Regular meeting
- 2. List of checks- Jim Gregg abstains from check paying, "Jim's Small Engine Repair" invoices. This is on record as a standing abstention.
- 3. List of General Journal Entries
- 4. Month end Financial Reports and monthly List of Bills for payment

Action items from previous meetings.....President Woodruff

Topics / New Business.....President Woodruff

Correspondence & FYI items.....President Woodruff

- 1. Letter from Fred Gaffney, President of the Columbia Montour Chamber of Commerce, encouraging Council to adopt a code of conduct for organizational representatives

Unfinished / Old Business.....President Woodruff

1. Motion was made by Joe Stigerwalt and seconded by Kevin Herritt to amend the Borough zoning map to redistrict parcel 14-82-1, 49 Sacred Heart Lane from an R-2A district to that of a C-3 district - the following roll call vote was made, the motion failed.

<u>Yay</u>	<u>Nay</u>
Kevin	Wes
Joe	Steve
Byard	Jim
	Mark
	Howard

2. Motion was made by Mark Deroba and seconded Wes Walters, followed by a unanimous vote for Council to approve the Third Addendum to Agreement of Sale with the Danville Area School District for the 20-acre parcel of farm land. A title search is currently delaying the closing.

Committees

Finance

Personnel

1. Motion was made by Wes Walters and seconded Joe Stigerwalt, followed by a unanimous vote to hire Kristy Hart as the Borough Clerk at the starting salary of \$45,178. Wes Walters thanked the committee for the time spent on the hiring process.
2. Motion was made by Mark Deroba and seconded Jim Gregg, followed by a unanimous vote for a \$1,660 increase for Ken Roberts after twelve-month review.
3. Motion was made by Wes Walters and seconded Joe Stigerwalt, followed by a unanimous vote to appoint Brindy Mordan as the permanent Borough Manager at \$92,000 annually. The committee combined the Finance Director and Borough Manager positions, saving the Borough \$100,000 annually.
4. Motion was made by Wes Walters and seconded Byard Woodruff, followed by a unanimous vote to relieve and release Jamie Banyas of the Code Officer position.
5. An executive session regarding personnel will occur at the end of the meeting.

Property

1. Motion was made by Joe Stigerwalt and seconded Kevin Herritt, followed by a unanimous vote to approve the Trailer Court Meadow and Wet Meadow for the wildflower lawn conversion sites. Motion was made by Joe Stigerwalt and seconded Steve Humphries, followed by a unanimous vote to approve Bruce Earlston to be involved in the design.

2. Motion was made by Wes Walters and seconded Jim Gregg, followed by a unanimous vote for S&R Custom Homes, the lowest proposal to renovate the Council Chambers for \$8,200.
3. Motion was made by Wes Walters and seconded Howard Beers, followed by a unanimous vote to approve the purchase of video surveillance for the Borough building from North Eastern Automated in the amount of \$5,087.37.

Water

1. Brad Horne reported water meters are now being read for billing purposes. The Water Department is trying to notify residents of leaks as quickly as possible. With the cold temperatures meters will freeze if not properly maintained - freeze wrap the meter and let water run.

Public Safety

1. Wes Walters reported Ordinance No. 575 - Chapter 24 Fire is being tabled until the Fire Board reviews the entire ordinance, as there are several other amendments needed.
2. Chief Buckenberger reviewed the procedure for Line Officer qualifications and reported current fire companies are not enforcing these qualifications. He already gave 1 year for the officers to receive the proper training, "do we give another year or remove from office". The removal of office will cause a shortage of firefighters but it is also a liability to have officers not properly trained. Much discussion occurred regarding the topic and training needs to be completed by yearend.
3. Wes Walters commended Joe Stigerwalt on his performance at the most recent call.

Flood

Police

Streets

1. Motion was made by Wes Walters and seconded Jim Gregg, followed by a unanimous vote to approve proceeding with the 2nd Ward ADA curb ramp corrections – 5 need bid out and 7 can be done in-house by the Street Department. Highway Aid funds are available for the estimated cost of \$55,000.
2. Motion was made by Howard Beers and seconded Wes Walters, followed by a unanimous vote to approve the installation of guiderails at Hollow Street from Green Acres Contracting in the amount of \$17,350.

Sewer

1. Jane Graham reported there have been several blocked laterals recently due to grease. Residents, do don't put grease down the drain, store it. The expense will be on the homeowner.

2. Mike Dennehy reminded Council and the public that the Authority meeting will be on Monday at 10am regardless of the holiday.

COG

1. The next meeting is in March at the Borough Offices.

DBA

EMA

Mayor's Report – Thanked the sister's and many blessings as you move forward.

Codes, Zoning & Health

1. Motion was made by Jim Gregg and seconded Wes Walter, followed by a unanimous vote to advertise Draft Ordinance No. 576 – Chapter 225, LERTA and proceed with the final repeal.
2. Motion was made by Steve Humphries and seconded by Howard Beers and a majority vote with Joe Stigerwalt opposed to switch the UCC Services from NEIC to BIA and to approve Draft Resolution 2023-02 Fee Schedule.
3. Code Administrator's report was attached.

Other Business - none

News Media

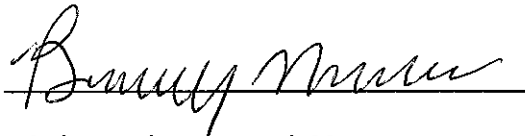
Please explain why you voted the way you did on the zoning change – The Danville News Steve Humphries, Byard Woodruff, Howard Beers Jr., Kevin Herritt and Mark Deroba responded.

Have you Councilmembers that voted no considered the sisters and their need to sell the property? – Press Enterprise

Mark Deroba and Byard Woodruff responded.

Adjournment

Council recessed for an Executive Session at 7:00 to discuss personnel. There being no further business, Council reconvened and then adjourned at 8:10.



Brindy Mordan, Borough Manager