

**PLEASE TURN OFF ALL CELL PHONES**

**Danville Borough Council Meeting**

**Agenda**

**MARCH 14, 2023**

Call to Order.....President Woodruff

Roll Call.....B. Mordan

Invocation & Pledge of Allegiance.....President Woodruff

**Public Comments**.....President Woodruff

1. FastBridge Fiber

**Consent Items including Financial Rpts & Payment of Bills**.....President Woodruff

1. Minutes – February 14, 2023.....Regular Meeting
2. List of Checks – Jim Gregg abstains from the check paying, “Jim’s Small Engine” invoices. This is on record as a standing abstention.
3. List of General Journal Entries
4. Month end List of Bills for payment

**Action Items from previous**

**Meetings**.....President Woodruff

1. CDBG FFY 2020-CV Funds \$39,473.00 - \$19,136.50 to The Plant Based Juice Bar & \$19,136.50 to The Pub II, \$1,200 for the Financial Underwriting Agreement.
2. Final approval of Ordinance No. 575 – Chapter 225, LERTA, attached as page 1.
3. Services Agreement with Barry Isett & Associates, Inc. for UCC Services, attached as pages 2-5.
4. Final approval of Resolution 2023-02 Fee Schedule, attached as pages 6-10.

**Topics/New Business**.....President Woodruff

1. Emergency repairs needed at the Rooney Ave Pump Station, quotes attached as pages 11-14.

**Correspondence & FYI Items**.....President Woodruff

1. CDBG FFY 2023 Funds Schedule, attached as page 15. First Public Hearing and Project Development Workshop will be held Thursday, April 13, 2023 at 6:00PM in the Council Chambers.

2. Dewatering Improvements Project Act 14 Notification from Gannett Fleming, attached as pages 16-17.
3. Invitation to the 22<sup>nd</sup> Annual West Branch COG Equipment Show & Training Day, attached as page 18.

**Unfinished/Old Business**.....President Woodruff

**Committees**

Finance.....Mr. Walters

Personnel.....Mr. Walters

1. Flood Protection System Technician Position

Property.....Mr. Humphries

Water.....Mr. Gregg

Public Safety (fire).....Mr. Walters

Flood.....Mr. Gregg

Police.....Mayor Swank

Streets.....Mr. Stigerwalt

Sewer.....Mr. Gregg

COG.....Mr. Humphries

DBA.....Mr. Stigerwalt

EMA.....Mr. Beers

Parks & Recreation.....Mr. Beers

Mayor's Report.....Mayor Swank

Codes, Zoning & Health.....Mr. Deroba

1. Code Administrator's report attached as pages 19-24.

2. Health reports attached as page 25.

**Other Business**.....President Woodruff

**News Media**.....President Woodruff

**Adjournment**.....President Woodruff

ORDINANCE NO. 575

AN ORDINANCE TO AMEND CHAPTER 225, ENTITLED TAXATION

Section I: Chapter 225, Article 7, entitled Local Economic Revitalization Tax Assistance (LERTA), is hereby removed.

Section II: All other parts of Chapter 225, of the Code of the Borough of Danville are hereby reenacted without change except as set for above.

Section III: The Ordinance shall take effect immediately upon adoption.

ENACTED AND ORDAINED this 14th day of March, 2023.

APPROVED

\_\_\_\_\_  
Byard Woodruff, President of Council

\_\_\_\_\_  
Bernie Swank, Mayor

ATTEST

\_\_\_\_\_  
Brindy Mordan, Interim Borough Manager

(SEAL)



1170 Highway 315, Suite 3, Wilkes-Barre, PA 18702  
570.285.8200 570.285.8201  
barryisett.com

## PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (hereinafter referred to as the "Agreement") is made this \_\_\_ day of March 2023, between Barry Isett & Associates, Inc. (hereinafter referred to as "Isett"), whose regional business address is 8 W. Broad Street, Suite 1100, Hazleton, PA 18201 and Danville Borough, Montour County (hereinafter referred to as the "Client") whose principal business address is 463 Mill Street, Danville, PA 17821.

WHEREAS, the Client wishes to retain Isett to perform the services referenced herein.

NOW THEREFORE, the parties to this agreement agree as follows:

1. **Services Provided**

Isett agrees and will provide the following services in accordance with the terms and conditions of this agreement (collectively, "Services").

- a.  PA UCC Inspection and Plan Review Services

2. **Cost of Services**

Isett will assess fees in accordance with the attached fee schedule for the above referenced Services. Isett will provide a monthly invoice to the Client identifying the Services performed during the previous thirty (30) days from the date of the invoice, and the Client shall remit to Isett at Isett's address identified herein a check made Payable to "Barry Isett & Associates, Inc." in a sum equal to the invoice amount; said payment from the Client to Isett shall be due by the Client to Isett no more than forty five (45) days from the date the Client receives the invoice from Isett. The Client shall not reimburse Isett for any travel-related time or expenses (mileage, meals, tolls) in connection with Isett's performance of Services.

3. **Service Standards**

Isett shall provide the Services outlined herein to the best of its ability and in accordance with the Pennsylvania Uniform Construction Code, the Danville Borough Ordinances, and with generally accepted practices in the industry.

4. **Termination**

Either party may terminate this Agreement by providing the other with sixty (60) days written notice of their intent to terminate this Agreement. This agreement shall terminate and be of no force and effect on the Sixtieth (60<sup>th</sup>) day from which the Notice of Termination was received by the other party.

**5. Notices**

Any notices required to be given under this Agreement shall be mailed by First Class Mail, Return Receipt Requested, or by overnight courier (FedEx or USPS to the following addresses):

As to Isett:

Barry Isett & Associates, Inc.  
8 W. Broad Street, Suite 1100  
Hazleton, PA 18201

As to Client:

Danville Borough  
463 Mill Street  
Danville, PA 17821

**6. Communications**

Other than notices covered by Section 5, all communications between Isett and Client shall be between the following designated points of contact:

As to Isett POC:

Phillip Prout, BCO, CFM  
Operations Manager  
pprout@barryisett.com  
570-285-8188 (office)  
570-441-9850 (mobile)

As to Client POC:

Ken Roberts, BCO, CFM  
Code Compliance Administrator  
kroberts@danvilleboro.org  
570-275-3091, ext. 1

All work assignments for Isett will be communicated to Isett by Client POC or as directed. All reports invoices, and other communications from Isett will be directed to the Client POC.

**7. Dispute Resolution**

In the event there is a perceived breach of this Agreement or there is a dispute or other controversy arising out of or relating to the provision of Service in accordance with this Agreement, the parties hereto agree to exercise their best efforts to resolve the dispute or controversy as soon as possible, if the dispute or controversy cannot be resolved to the satisfaction of both parties, either party has the right to exercise all remedies available in law and equity. Any legal action to enforce the terms of this Professional Services Agreement shall be brought in the Court of Common Pleas of Montour County.

**8. Indemnification**

The parties hereto agree and acknowledge that nothing contained herein shall be construed as or constitute a waiver of any immunity or indemnification afforded the Client or Isett under the Pennsylvania Tort Claims Act, 42 Pa.C.S. § 8501, et seq., its successor statute or any other Federal, State Law or recognized case law within the Commonwealth of Pennsylvania, as may be amended from time to time. Further, Isett does hereby agree to indemnify, defend, release and hold the Client and its officers, directors, employees, and representatives, harmless from and against any and all claims, liabilities, losses, damages costs and expenses, including reasonable attorneys' fees and court costs, arising from claims by third parties, but only to the extent they are caused by negligent acts or omissions of Isett, its employees and its consultants in the

performance of or professional services under this Agreement. Claims payment shall be in the form of reimbursement after a legal determination of fault and shall be subject to payment in full for all services.

**9. Insurance**

Isett shall maintain all insurance required by the Commonwealth of Pennsylvania to act as a Third-Party Agency as defined under the Pennsylvania Uniform Construction Code as may be amended from time to time. The insurance policy shall name the Client as an additional insured in order to indemnify and hold the Client harmless from, and against, any and all claims for injuries and damages to persons or property arising from Isett's services. Isett shall provide copies of its Insurance Certificates to the Client after the effective date of this Agreement.

**10. Certification**

All employees of Isett that provide services to the Client pursuant to the terms of this Agreement shall hold and maintain all applicable certifications issued by the Department of Labor and Industry for the Commonwealth of Pennsylvania to serve as a Construction Code Official/Building Code Official pursuant to the Pennsylvania Uniform Construction Code, as may be amended from time to time, or other recognized certifications for the services provided. The costs and expenses of Isett to hold and maintain all applicable Certifications shall be borne solely by Isett.

**11. Assignment**

No party may assign its right or obligations under this Agreement without the prior written consent of the other party.

**12. Successors and Assigns**

This Agreement shall be binding upon the parties permitted successors and assigns.

**13. Entire Contract**

This Agreement contains the entire Agreement of the parties and there are no other promises or conditions in any other Agreement, whether oral or written. This Agreement superseded any prior written or oral Agreements between the parties.

**14. Amendment**

This Agreement may be modified, amended, or extended if amendments are made in writing, in accordance with Section 5, and are signed by both parties.

**15. Severability**

If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If the court finds that any provision of this agreement is invalid or unenforceable it is hereby declared that this Agreement shall be amended to eliminate such invalid or unenforceable provisions.

**16. Effective Date**

This Agreement shall be effective as of March \_\_\_\_\_, 2023.

**17. Waiver of Contractual Right**

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce or compel strict compliance with every provision of this Agreement.

**18. Applicable Law**

The laws of the Commonwealth of Pennsylvania shall govern this Agreement and their relationship between the parties.

**19. Counterparts and Execution**

This Agreement may be signed in any number of counterparts which, when taken together, shall constitute one and the same document. The parties further agree that any facsimile or electronic signature shall be as effective as an original signature, and all be equally binding as though delivered directly by hand to each other.

**20. Warranty of Signatory**

Each of the signatories to this Agreement represents and warrants that he has the authority to enter into this Agreement on behalf of the party on whose behalf he is executing this Agreement.

IN WITNESS WHEREOF, the parties hereto intending to be legally bound, have executed this Agreement the day and year indicated below with an effective date of March \_\_\_\_\_, 2023.

**BARRY ISETT & ASSOCIATES, INC.**

**DANVILLE BOROUGH**

*Kathryn Forry*

\_\_\_\_\_  
Barry Isett & Associates, Inc.

\_\_\_\_\_  
Council President

Name: Kathryn Forry

Name: Byard Woodruff

Title: Code Services Department Head

Title: Council President

Date: March 14, 2023

Date: \_\_\_\_\_



**FEE SCHEDULE  
RESOLUTION 2023-02**

WHEREAS, Danville Borough, Montour County, PA incurs certain expenses in carrying out the administration of all Municipal Ordinances; and

WHEREAS, Danville Borough wishes to recover a reasonable portion of these expenses from each applicant;

NOW, THEREFORE, BE IT RESOLVED, that the following schedule of fees shall supersede all previously adopted Fee Schedules and shall be utilized in the administration of all Danville Borough ordinances.

***A 20% administration fee, plus a \$4.50 state fee added to all UCC permits***

**UCC Permit Fees**

**RESIDENTIAL PERMIT/INSPECTION RATE SCHEDULE**

**Building**

One and Two-family newly constructed dwellings up to 2500 sq. ft. GFA: \$525.00  
\$10 per 100 sq. ft. above and beyond 2500 sq. ft. GFA.

-Plan review \$150.00 \*Additional plan review fees may be assessed for extensive alterations.

**GFA-** Gross floor area defined as the total square footage of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor to ceiling height of 6'6" or more.

Additions, Alterations, Remodeling & Repairs (\$125 minimum)

- Under \$500,000 \_\_\_\_ 1.5% of total construction cost
- \$500,000 to \$1,000,000 \_\_\_\_ \$7,500.00 plus 1.25% of total over \$500,000
- Over \$1,000,000 \_\_\_\_ \$13,750.00 plus 1.0% of total over \$1,000,000

Utility & miscellaneous, such as accessory structures >1000 sq. ft., decks, fences >8 ft., pools >24 in., towers, retaining walls > 4 ft., etc. \_\_\_\_ 1.5% of total construction cost  
(Minimum Inspection Rate \$75.00)

**Demolition** (Residential)            \$150.00 per unit.

**Plumbing & Mechanical**

Appliances and Fixtures            \$10.00 each Utility Connections (water or sewer), Boiler,  
Furnace, Fireplace, Heat Pump, A/C Unit            \$25.00 per  
Minimum Inspection Rate \$75.00 for each discipline

**Electrical**

Switching, receptacles, lighting, any outlet \$2.50 per device  
Electrical Service inspection and 100 devices \$150.00  
Electrical Service Inspection only \$75.00  
Minimum Inspection rate \$75.00

**\*The current ICC Building Valuation Data table may be utilized for purposes of determining Cost of construction**

6

## UCC Permit Fees

### COMMERCIAL PERMIT/INSPECTION RATE SCHEDULE

Plan Review- Up to \$3,000,000.00	.0013 X cost of Building \$250.00 <u>MINIMUM</u>
Plan Review- \$3,000,000.00 to \$6,000,000.00	\$3,900.00 plus .0005 x Amount over \$3,000,000.00
Plan review- over \$6,000,000.00	\$5,400.00 plus .0004 x Amount over \$6,000,000.00
Plan review- Electrical	25% of building fee
Mechanical	25% of building fee
Plumbing Energy	25% of building fee
Accessibility	25% of building fee
Fire/ Sprinkler review by# of heads	25% of building fee
	Up to 100=\$275.00
	Up to 200=\$325.00
	Up to 400=\$350.00
	Up to 500=\$425.00
	Over 500=\$500.00 +.33/head

**\*Special consideration will be given computing plan review fees for buildings such as large warehouses or indoor recreation facilities because of their plan review simplicity.**

Building Permit fee for new construction	Cost of construction X .006
Permit fees for alterations, demolition and small construction jobs.	\$200.00 for every \$100,000.00
Commercial Electrical Service Inspections	\$150 per inspection
All other inspection fees	\$75.00 per inspection
Floodplain Administrator/ BCO	\$75 per hour

***\*There will be a \$4.50 fee assessed to every UCC permit by The Department of Labor & Industry for training purpose of Codes Enforcement and Contractors.***

### UCC APPEALS HEARINGS

A fee of \$750.00 shall accompany the appeals application for an appeal of the Uniform Construction Code. The Hearings are held by the inter-municipal UCC Hearing Board.

## ZONING PERMIT

The following fees shall be paid to Danville Borough at the time application is made for a Zoning Permit or a Zoning Hearing before the Danville Borough Zoning Hearing Board. No permit shall be issued, or no hearing shall be scheduled until the applicant has paid such fees to the Borough.

CATEGORY	DESCRIPTION	FEES			
<b>APPLICATION FEE</b>	If permit is approved, fee included.	\$25.00			
	<b>Non-refundable</b>				
<b>COMMERICAL</b>					
Commercial Buildings		\$200.00			
			Plus 0.35 per square foot		
<b>RESIDENTIAL</b>					
1 & 2 Family		\$50.00			
			Plus 0.25 per square foot		
Accessory Additions	Patio/Patio roof/Porch/Deck	\$50.00	Plus 0.25 per square foot		
Free Standing Accessory	shed/garage/pole barn/carport	\$50.00	Plus 0.25 per square foot		
Fences / Retaining walls	May be placed upon property line if no right of way is present	\$50 ft fee			
Additions		\$50.00	Plus 0.25 per square foot		
Swimming Pools	Above or in ground	\$50.00			
	Building & Electrical permits may also be required		Plus 0.25 per	Square foot	
Demolition/Razing		\$75.00	Residential		
		\$150.00	Comm.		
Ordinance amendment / Map change	<b>Must accompany application</b>	\$1250.00			
Curative Amendment	<b>Must accompany application</b>	\$1250.00			
Zoning Hearing Board/ Council hearing	Special exception, conditional use, variance requests, <b>ALL</b> appeals <b>must accompany application</b>	\$500.00			
Signs	Per application (accessory signs excluded from fees)	\$60.00			
Roadside Stands	Roadside stands	\$50.00			
Food trucks/ Trailers	Where approved for operation (A health license is required)	1-Day License \$20	2-week license \$40 Annual license \$720		
Multiple actions may be accomplished on a single permit, but each requires full fee as listed.					

### Conditional Use Hearing

A fee of \$500.00 payable in advance shall accompany each request for Conditional Use. Conditional Use Hearings are held by Danville Borough Council.

## RESIDENTIAL RENTAL REGISTRATION FEES

### Annual License Fee/Inspection.

The annual fee established for registration and renewal of a Rental Occupancy License inclusive of the required inspection shall be \$75.00.

**\* Beginning January 1<sup>st</sup> of the following year, summary citations will be issued on a daily basis or until such time that the dwelling unit becomes unoccupied for failure to obtain and pass a required rental inspection within your licensing year.**

### License Fee/Non-Inspection.

The fee established for registration and renewal of a Rental Occupancy License for rental units remaining in full compliance for a period of two years as stated in section 141.5.2.E shall be \$25.00 creating a rotating schedule of fees being \$75 per unit on an inspection year and \$25 per unit on a non-inspection year. An inspection is required every other year thereafter.

**\*A late fee of \$10 per unit will be assessed after March 31<sup>st</sup>. A late fee of \$25 per unit will be assessed after May 31<sup>st</sup>. Beginning August 1<sup>st</sup>, summary citations will be issued for each unit not in compliance on a daily basis.**

### Re-Inspections.

The fee established for performance of each second re-inspection and there after shall be \$50.00.

### Appeal of the Code Enforcement Officers decision.

The application fee for an appellant shall be \$500.00.

## SUBDIVISION/LAND DEVELOPMENT

### Schedule I

**PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 220:** Covering Initial deposit fees are as follows, not including costs of professional consultant's fees.

#### General Administration

**Minor Subdivision** \_\_\_\_\_ \$200.00 Basic fee + \$10 per lot (5 or fewer lots or dwelling units)

**Major Subdivision** \_\_\_\_\_ \$300.00 Basic fee + \$10 per lot (6 or more lots or dwelling units)

**Land Development** \_\_\_\_\_ \$300.00 Basic fee + \$10 per lot or unit

**PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 220:** Covering the cost of professional Consultant's fees in addition to the initial deposit fees:

**Principal Engineer** \_\_\_\_\_ \$155 per hour

**Municipal Authority Engineer** Subject to Municipal Authority rates

**Solicitor(s)** \_\_\_\_\_ \$185 per hour

**A.**

Review fee deposit for land developments. At the time of filing, the application shall be accompanied by a check payable to the municipality in the amount specified below. Said fee shall be treated as a deposit for the application, respectively. (1) All land development fees shall be subject to the review fee provisions of Subsection B hereof.

**B.**

Processing fee. In addition to the above, each application for a subdivision/land development shall be accompanied by a nonrefundable fee to cover the cost of administration required to process applications. Such fees shall be \$10 per lot, but not less than \$50 per application, including applications for minor subdivisions. In addition, all applicants shall pay the fee of the Montour County Planning Commission which requires an application to the county planning office.

**D.**

Resolution of fee disputes. The municipality may prescribe that the applicant shall reimburse the municipality for the reasonable and necessary expense incurred in connection with the inspection of improvements. The applicant shall not be required to reimburse the governing body for any inspection which is duplicative of inspections conducted by other governmental agencies or public utilities. The burden of proving that any inspection is duplicative shall be upon the objecting applicant. Such reimbursement shall be based on a schedule established by ordinance or resolution. Such expense shall be reasonable and in accordance with the ordinary and customary fees charged by the municipality's professional consultants to the municipality for work performed for similar services in the community, but in no event shall the fees exceed the rate or cost charged by the professional consultant to the municipality for comparable services when fees are not reimbursed or otherwise imposed on applicants, as specified in the following schedule of professional consultants' fees.

**PRINTING SERVICES**

Plotter: A fee of 20.00 per sheet for printing (Color or Black) not to exceed 24" x 36".

Fee must accompany any orders submitted. All orders must be in the form of a pdf.

ADOPTED THIS 14th day of March 2023.

BOROUGH OF DANVILLE

ATTEST

\_\_\_\_\_  
Byard Woodruff, Council President

\_\_\_\_\_  
Brindy Mordan, Borough Manager

(SEAL)



Cleveland Brothers Equipment Co., Inc.  
 1025 North Eagle Valley Road  
 Howard, Pennsylvania 16841

Toll Free 1-800-538-1020

**Quotation**

# W-2936

RevB

Date: 3/3/23

**To: Bruce Earlston**  
**Danville Public Works**  
 463 Mill Street  
 Danville, PA 17821  
 Ph: 570-809-1296  
[bmordan@danvilleboro.org](mailto:bmordan@danvilleboro.org)

**From: Kevin Wildt**  
 Product Support Sales Representative  
 EPG & Industrial Engines  
 Phone: 717-480-1576  
 Fax: 814-355-0489  
[kwildt@clevelandbrothers.com](mailto:kwildt@clevelandbrothers.com)

Cleveland Brothers Equipment Company will provide the following proposal to perform thermostat replacement on pump #3 and surge troubleshooting on pump #2.

- Pump #2 / Cummins Pump Engine Model KTA19-P, Serial # 31136581
- Pump #3 / Cummins Pump Engine Model KTA19-P, Serial # 31136582

**Concern:** Thermostat Failed (Pump 3)  
 Engine Surge (Pump 2 Throttle Pot)

**Scope of work:** Replace engine thermostats (Pump 3)  
 Troubleshoot Pump 2 Surge (Possible Adjustment Pot)

- Disconnect power to jacket water heater on pump 3
- Close cooling system valves to isolate engine
- Drain coolant from engine as needed to allow for thermostat replacement (Save coolant for reuse)
- Remove all components necessary and remove engine thermostats
- Install new thermostats cleaning and sealing all mating surfaces as required
- Reassemble all components and open system valving
- Refill cooling system to proper level
- Restore power to jacket water heater and confirm operation
- Run unit to normal operating temperature and confirm proper final coolant level
- Run unit number 2 and troubleshoot surge (possible throttle pot)
- Note any required repairs for further quoting if necessary

**Parts Total: \$597.00**

**Labor, Travel and Mileage Total: \$2,916.00**

**Proposal Total: \$3,513.00**

**Important Notes:**

- (1) 8 hour day of labor for (2) technicians and materials has been allotted for this repair and troubleshooting visit. Any savings will be passed back to the customer.
- In the event that other concerns outside of the above scope of work are detected during these repairs the customer will be notified prior to any additional work being performed as additional material and/or labor costs may apply.
- The price of the Products and Work quoted herein, as stated above, is subject to change without notice. The actual sales price of the Products, Work & Fuel Surcharge shall be Cleveland Brothers' price in effect at the date of delivery.
- **PRICING VALIDITY: 30 DAYS**

**Applicable sales tax and freight charges are not included.**

**All work performed during normal business hours, unless stated. No additional work will be performed without customer permission. Please contact me with any questions concerning this proposal.**

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To accept this proposal, please fill out below and return Email or Fax back to 814-355-0489.  
Attach PO if needed. Thank you

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order: \_\_\_\_\_



Cleveland Brothers Equipment Co., Inc.  
 1025 North Eagle Valley Road  
 Howard, Pennsylvania 16841  
 Toll Free 1-800-538-1020

**Quotation**  
 # W-2929  
 RevA  
 Date: 2/21/23

**To: Bruce Earliston**  
**Danville Public Works**  
 463 Mill Street  
 Danville, PA 17821  
 Ph: 570-809-1296  
[bmordan@danvilleboro.org](mailto:bmordan@danvilleboro.org)

**From: Kevin Wildt**  
 Product Support Sales Representative  
 EPG & Industrial Engines  
 Phone: 717-480-1576  
 Fax: 814-355-0489  
[kwildt@clevelandbrothers.com](mailto:kwildt@clevelandbrothers.com)

Cleveland Brothers Equipment Company will provide the following proposal to perform required generator repairs as deemed necessary following troubleshooting.

Flood Station / CAT 100KW Generator / CAT 3208 Engine Serial # 30A01975

Concern: Block Heater Operation and Poor Coolant Condition

**Scope of work:** Replace jacket water heater  
 Replace engine thermostats  
 Check cooling system for blockage  
 Perform cooling system flush (cleaning) and coolant replacement.

- Disconnect power to jacket water heater
- Drain entire cooling system
- Install new jacket water heater and firm all electrical connections
- Inspect all block heater line connection fittings for blockage
- Install new hoses (Determine if rerouting hoses and connections is necessary, adjust accordingly)
- Remove all components necessary and remove engine thermostats
- Remove plugs on both sides of engine block
- \*Inspect water jacket of block and thermostat area for sludge/rust/blockage
- Visually inspect radiator (heavy internal corrosion noted in 2014, no action taken)
- Install new thermostats and reinstall block plugs
- Fill cooling system with water and cooling system cleaner (10% system capacity cleaner)
- Run unit at normal operating temperature for the recommended 1 ½ hours then drain
- Fill cooling system with water and run unit to normal operating temperature and drain
- Repeat water flush as necessary until system is clean
- Fill cooling system with new CAT Extended Life Coolant (ELC)
- Install new radiator cap
- Restore power to jacket water heater and confirm operation
- Run unit to normal operating temperature and confirm proper final coolant level

**Estimated Total: \$3,183.00**

**Important Notes:**

- Customer to have water available on-site
- An estimated (1) day of labor and materials has been allotted for this service, if during this period it is found that there is coolant passage blockage and/or the cooling system is unable to be cleaned to Caterpillars Cleanliness Standards and further flushing/cleaning is required the customer will be notified prior to any further action being taken as additional costs will apply.
- In the event that other concerns outside of the above scope of work are detected during these repairs the customer will be notified prior to any additional work being performed as additional material and/or labor costs may apply.



- Due to Caterpillar supply delays some orders may experience extended lead-times. Please know we will do everything possible to get orders pulled together as soon as possible. Once orders are filled you will receive an email and/or call regarding return visit repair scheduling.
- The price of the Products and Work quoted herein, as stated above, is subject to change without notice. The actual sales price of the Products, Work & Fuel Surcharge shall be Cleveland Brothers' price in effect at the date of delivery.
- PRICING VALIDITY: 30 DAYS

**Applicable sales tax and freight charges are not included.**

**All work performed during normal business hours, unless stated. No additional work will be performed without customer permission. Please contact me with any questions concerning this proposal.**

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To accept this proposal, please fill out below and return Email or Fax back to 814-355-0489.  
Attach PO if needed. Thank you

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

**APPLICATION PREPARATION SCHEDULE**

**DANVILLE BOROUGH**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**FFY 2023**

Public Notice Publication/Post Date - The Press Enterprise	March 31, 2023
First Public Hearing and Project Development Workshop Danville Borough Council Chambers	April 13, 2023 Thursday, 6:00 PM
Project Summaries Due	May 23, 2023
<b>Project Review and Finalization*</b> Danville Borough Council Chambers	<b>June 13, 2023</b> <b>Tuesday, 6:00 PM</b>
<b>Board of Commissioners' Project Review and Finalization**</b> Commissioners' Board Room	<b>July 25, 2023</b> <b>Tuesday, 11:00 AM</b>
Final Public Hearing Notice Publication/Post Date - The Press Enterprise	August 8, 2023
Final Public Hearing Commissioners' Board Room	August 22, 2023 Tuesday, 11:00 AM
<b>Approval of Resolution to Submit Application**</b> Commissioners' Board Room	<b>August 22, 2023</b> <b>Tuesday, 11:00 AM</b>
Estimated Application Submission	October 20, 2023

\* Denotes formal action by the Danville Borough Council

\*\* Denotes formal action by the Montour County Board of Commissioners

Estimated FFY 2023 Allocation: \$100,000.00





Corporate Headquarters  
207 Senate Avenue  
Camp Hill, PA 17011  
P 717.763.7211 | F 717.763.8150

[gannettfleming.com](http://gannettfleming.com)

February 8, 2023

**FEDERAL EXPRESS MAIL NO. 7712 4706 1913**  
**RETURN RECEIPT REQUESTED**

Danville Borough Council  
Danville Municipal Building  
463 Mill Street  
Danville, PA 17821

**RE: Danville Municipal Authority  
Wastewater Treatment Plant  
Dewatering Improvements Project  
Act 14 Notification**

Dear Council Members:

The Danville Municipal Authority (DMA) proposes to undertake the referenced project in the Borough of Danville, Montour County, Pennsylvania. The project consists of replacing aged equipment used to dewater solids generated at the Wastewater Treatment Plant. This equipment, known as a Belt Filter Press, was installed in the 1990's and is approaching 30 years of use. The project will replace the 70-year old greenhouse with a new building to house the new dewatering equipment as well as provide garage space. The project will also replace the existing primary anaerobic digesters mixing system and associated piping. All work will occur at Danville's WWTP at 418 Northumberland Street Danville, PA. The improvements will not result in increased capacity or changed treatment goals for the wastewater treatment plant. DMA will be submitting a Pennsylvania Department of Environmental Protection (PADEP) Water Quality Management Part II Permit application for the associated project.

Act 14 of the Commonwealth's Municipal Code requires that the applicant give written notice to each municipality and county government in which the activity is located at least 30 days prior to the issuance of PADEP permits. Proof of written notice and receipt by local government must be submitted with the permit applications.



Danville Borough Council

February 8, 2023

Please accept this letter as written notification of DMA's intent to submit the permit application. There is no action required on your behalf other than to recognize receipt of notification by signing for the certified mail. The certified mail receipt will be included with the permit application as evidence of your notification.

Thank you for your time and consideration of this request. Please contact me at (717) 886-5514 or via email at [ttrate@gfnet.com](mailto:ttrate@gfnet.com) if you have any questions or would like more information about the project.

Very truly yours,

GANNETT FLEMING, INC.

A handwritten signature in black ink, appearing to read 'Tia M. Trate'.

TIA TRATE, P.E.\*  
Senior Project Engineer  
Water Practice  
*\*Registered in PA, NY*

cc: Brindy Mordan, Borough of Danville

**WEST BRANCH COUNCIL OF GOVERNMENTS  
INVITES YOU'RE MUNICIPALITY or AUTHORITY TO ATTEND**

**22nd Annual West Branch COG  
Equipment Show & Training Day**

**When:** Wednesday, May 17, 2023

**Where:** Lycoming County Fairgrounds, Hughesville, PA 17737

(Parking is located outside the gate of the Fairgrounds)

**Show Times:** Wednesday from 9:00 a.m. until 1:30 p.m.

Registration Starts at 8:30am

**Vendor Displays - Something for Everyone**

**FREE Lunch Provided & Door Prizes**

**Training Sessions: TBD**

**This is an EXCELLENT opportunity - Do not miss it!!**

Attendance is for: **Municipal Officials and Employees**

Please copy this invitation and distribute, encourage your staff to attend!!!!!!!!!!!!

**It all is FREE.... Need RSVP by May 5, 2023**

**So RSVP Today!!!!!!!!!!**

**RSVP to Cari Buck at muncycreektwp@comcast.net or**

**Fax at (570)546-6077**

***Local Governments Working Together ... Making a Difference***

**West Branch COG Members: Townships:** Brady, Cascade, Clinton, Eldred, Fairfield, Franklin, Jordan, Mill Creek, Moreland, Muncy, Muncy Creek, Old Lycoming, Penn, Piatt, Plunketts Creek, Shrewsbury, Upper Fairfield, Washington, Wolf.

**Boroughs:** Duboistown, Hughesville, Montoursville, Muncy, Picture Rocks, South Williamsport, Turbotville. City: Williamsport.

CODE GRAPHS ↕

SAVED SEARCH: JAMIE - ACTIVE/PENDING

Select View ▾

Selected	Case Number ↕	Case Date ↕	Parcel ↕	Property Address ↕	Owner ↕	Description ↕	Compliance deadline ↕	Assigned To ↕	Unpaid Fees ↕	Status ↕	Uploads ↕	Fee Total ↕
<input type="checkbox"/>	2023004	01/20/2023	11-87-382	207 WATER ST	PETTY JOSEPH GLENN	Exterior coverings inadequate and not workmanlike	03/24/2023	Jamie Banyas		Active		
<input type="checkbox"/>	2022139	01/18/2023	11-88-65	208 CHURCH ST	SHULTZ PAUL B. & BARBARA H.	Unsafe porch structure	02/27/2023	Jamie Banyas		Active		
<input type="checkbox"/>	2022135	09/09/2022	13-81-664	574 WALNUT ST	MAIZE IAN M.	Grass and weeds	01/30/2023	Jamie Banyas	\$50.00	Active		\$75.00
<input type="checkbox"/>	2022129	08/25/2022	13-85-9	44 MONTOUR ST	c/o Haley Fetteroff	Condemned	01/30/2023	Jamie Banyas		Active		
<input type="checkbox"/>	2022103	06/27/2022	12-88-190	643 GRAND ST	PAGE HOUSING GROUP LLC	Pool Safety Violation	07/28/2022	Jamie Banyas		Active		
<input type="checkbox"/>	2022102	06/27/2022	12-89-46	152 FOUST ST	Team EZ LLC	Pool Safety Violation	07/28/2022	Jamie Banyas		Active		
<p>1</p> <p style="text-align: center;">Records 1 to 9 (of 9)</p>												

3/1/23, 2:58 PM

iWorQ

Selected	Case Number	Case Date	Parcel	Property Address	Owner	Description	Compliance deadline	Assigned To	Unpaid Fees	Status	Uploads	Fee Total
<input type="checkbox"/>	2022101	06/27/2022	11-86-30	568 W MAHONING ST	ENTERLINE LEE ANN	Pool safety violations	07/28/2022	Jamie Banyas		Active		
<input type="checkbox"/>	2022079	05/13/2022	13-81-293	137 SPRUCE ST	WOLL BERNARD W., JR.	Condemnation	01/23/2023	Jamie Banyas		Active		\$175.00
<input type="checkbox"/>	2022072	01/20/2023	13-87-154	64 BLOOM ST	BRICKER RALPH A.	Peeling paint, missing side porch with openings into structure and step cracks present	07/01/2024	Jamie Banyas		Active		

1

Records 1 to 9 (of 9)

20

CODE GRAPHS

SAVED SEARCH: KEN - ACTIVE

Select View

Selected	Case Number	Case Date	Parcel	Property Address	Owner	Description	Compliance deadline	Assigned To	Unpaid Fees	Status	Uploads	Fee Total
<input type="checkbox"/>	2023028	02/28/2023	13-81-339	138 CENTER ST Apt 101	LEIGHOW DAVID M.	Raw sewage in the basement	03/05/2023	Ken Roberts		Active	⬆	
<input type="checkbox"/>	2023026	02/20/2023	11-87-68	142 W MARKET ST	CAULEY KEITH A. & LINDA S.	Unlicensed rental	03/10/2023	Ken Roberts		Active	⬆	
<input type="checkbox"/>	2023025	02/20/2023	11-87-23	126 W MAHONING ST	RODAS HELEN P.	unlicensed rental	03/10/2023	Ken Roberts		Active	⬆	
<input type="checkbox"/>	2023024	02/20/2023	11-87-45	344 W MAHONING ST	Cassidy Grace Anne	Unlicensed rental	03/10/2023	Ken Roberts		Active	⬆	
<input type="checkbox"/>	2023023	02/20/2023	11-87-46	346 W MAHONING ST	THACKARA WILLIAM C. & JANE L.	unlicensed rental	03/10/2023	Ken Roberts		Active	⬆	
<input type="checkbox"/>	2023022	02/20/2023	11-87-48	358 W MAHONING ST	KUTZ ROBERT W., JR.	Unlicensed rental	03/10/2023	Ken Roberts		Active	⬆	

1

Records 1 to 14 (of 14)

21



Selected	Case Number	Case Date	Parcel	Property Address	Owner	Description	Compliance deadline	Assigned To	Unpaid Fees	Status	Uploads	Fee Total
<input type="checkbox"/>	2023021	02/20/2023	11-87-4	351 W MAHONING ST	MORRIS Jennifer & Miranda	Unlicensed rental	03/10/2023	Ken Roberts		Active		
<input type="checkbox"/>	2023020	02/20/2023	11-86-5	389 W MAHONING ST	WILLET ELMER & PHYLLIS	Unlicensed rental	03/10/2023	Ken Roberts		Active		
<input type="checkbox"/>	2023019	02/20/2023	11-86-25	559 W MAHONING ST	PAUL RANDALL B. & SANDRA F.	unlicensed rental	03/10/2023	Ken Roberts		Active		
<input type="checkbox"/>	2023015	02/15/2023	13-81-398	574 FERRY ST	McNamara, James & Dolores	(eviction) Municipal waste upon the ground Apartment 101	03/15/2023	Ken Roberts		Active		
<input type="checkbox"/>	2023013	02/13/2023	11-87-222	318 MILL ST	Carl, Dustin	Unlicensed rental	03/13/2023	Ken Roberts		Active		
<input type="checkbox"/>	2022147	11/01/2022	12-89-144	338 GULICKS CT	Clarke, Margaret	Condemnation		Ken Roberts		Active		
<input type="checkbox"/>	2022043	03/16/2022	14-81-161	976 ASH ST	NRS RENTALS, INC.	(Condemned) Vacant structure		Ken Roberts		Active		
<input type="checkbox"/>	2022042	03/16/2022	13-81-487	369 D L & W AVE	NRS RENTALS, INC.	(Condemned) Renovations now underway!	03/31/2023	Ken Roberts		Active		

1

Records 1 to 14 (of 14)



## Permit Summary Report Fees By Month

**02/01/2023 TO 02/28/2023**

Fee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Administrative Fee		\$125.22											\$125.22
Demolition		\$100.00											\$100.00
Inspection Fee		\$720.10											\$720.10
LI Education Fee		\$18.00											\$18.00
Non-Commercial - Additions or Alterations		\$50.00											\$50.00
Residential - Demolition/Razing		\$50.00											\$50.00
<b>Totals:</b>	<b>\$0.00</b>	<b>\$1,063.32</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,063.32</b>

23



# Entity Summary Report Fees By Month

## 02/01/2023 TO 02/28/2023

Fee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Rental Occupancy License 2023		\$2,225.00											\$2,225.00
Rental Occupancy License/inspection 2022		\$75.00											\$75.00
Rental Occupancy License/inspection 2023		\$8,850.00											\$8,850.00
<b>Totals:</b>	<b>\$0.00</b>	<b>\$11,150.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,150.00</b>

24

## Health Officer Recap

January/ February 2023

- Completed questionnaire from PA Dept. of Agriculture
- Several Impromptu visits to local establishments
- Reviewed 2023 Updates to PA Food Code
- Followed up on several food recalls from PA Dept. of Ag. No product found
- Attended SERVSAFE Webinar on conducting inspections
- Processed several Spring Fling applications and deposited payments
- Answered several inquiries from potential new vendor
- ZERO complaints received