

MEETING OF APRIL 20, 2020

The regular meeting of the Danville Municipal Authority was held via video conferencing, on Monday, April 20, 2020. Present were Pete Rickert, Max VonBlohn, Richard Blosky, and Jim Shutt, members of the Authority, together with their Solicitor, Michael P. Dennehy, Esquire. Also present were Dave Marks, Shannon Berkey, Danville Borough Manager, and Brad Horne, Water Plant Superintendent, and Ron Jager.

The meeting opened with prayer by Solicitor Dennehy.

Minutes of the meeting of March 16, 2020, were approved as published on motion of Shutt, seconded by Blosky, and unanimously approved.

WATER:

Water withdrawal report and bulk users report for the month of February was reviewed. Report shows maximum withdrawal of 1,930,000 gal. on March 29, 2020 and a minimum withdrawal of 1,308,000 gal. on March 27 2020. Average withdrawal was 1,437,484 gal. per day. This is typical for the month of March.

The financial report submitted by the Borough for the month of March, 2020 was reviewed. The expenditures for the operation of the water plant was \$117,805.53. After discussion, on motion of VonBlohn, seconded by Shutt, the Borough is to be paid the sum of \$117,805.53. Unanimously approved.

Shannon reported:

1. Approval was needed for Pay Estimate #6 to Ronca & Sons, Inc for the Water Distribution System Improvements, of \$135,801.55. On Motion of Shutt to pay Estimate #6 in the amount of \$135,801.55, and Seconded by Blosky. Unanimously approved.

Shannon added that during their job conference with Ronca, they reviewed the status of current projects. Additional work at Bloom and Pine Streets and Rt 11 and Walnut need work. Since PennDot is currently shut down, the Municipal Authority can give the go ahead to move forward with the project if it is deemed essential. PennDot requires a letter in writing stating the same and the reason why it is essential. A Motion was made by Blosky and Seconded by Shutt to consider the work essential and to move forward as soon as possible. Unanimously approved.

2. Pete Rickert asked for an update on the meter installation. Shannon reported that they are compiling information to see what is still outstanding. Brad Horne added that there is not much left to be done, and feels that they can handle internally whatever is left. Dick Blosky questioned the multiple reimbursements to Lester Albright in the amount of

\$1,000.00 each. Shannon said that the reimbursement amounts were correct and some were for prior years not billed previously.

Dave Marks reported:

1. PENNVEST is offering a consecutive 3 month deferral of principal and interest payment for the year 2020. Dave said it might be an option for the months of October, November, and December. Shannon said that it might be viable and in the best interest to put in the request, rather than have it needed at a later date and have to wait on the approval. Jim Shutt asked how they apply. Shannon believed all they had to do was fill out a form. Shannon does not want to move forward if it would cost the Authority a fee or if they would have to pay additional interest. She will look into the matter further. Dick Blosky stated that it may be best to add it to the Agenda for May and then that would give Shannon time to get additional information. Dave Marks advised the members that if they want to do a deferral, it needed to be used in the year 2020.
2. PennDot Highway Occupancy Permit (HOP) was issued for the planned water main replacement work at the intersection of Walnut Street (SR 011) and Railroad Street (Dunkin Donuts). The Permit required all night work between the hours of 8:00 p.m. and 6:00 am. Ronca will be doing this work. Shannon added that PennDot would consider allowing day work as long as the traffic flow was down. Shannon spoke to Ronca and they have reconsidered day work.
3. PA DEP issued an administratively complete letter dated 4/13/2020 regarding the Public Water Supply Permit application to perform the WTP filter upgrades. The official date of acceptance was 4/9/2020. The application was submitted to DEP on 3/18/2020 but the DEP office was closed due to COVID-19 shutdown, so FedEx could not deliver until 3/27. DEP did not acknowledge receipt of the two packages on 3/31/2020. DEP can take up to 4 months from April 9, 2020 before final action is taken. Pete Rickard asked if there is any way to expedite the process. Dave Marks stated that he will follow-up to see if he can get a status update and see if there is any way to move it up.
4. Instrumentation subcontractor wants to supply custom made VFDs for the filter project. The concern is these units would not be UL rated. Engineer does not recommend using custom made VFDs. GF is waiting for confirmation on this item before the design can be finalized. Brad will be verifying the UL rating on the equipment before moving forward. Dick Blosky asked where they stood with regard to liability if something should arise. Pete Rickert said it is not a good idea to do anything prior to verification. NOTE: later during the meeting Brad Horne confirmed with the Authority that everything is UL rated. Dave Marks wanted to know how soon the project could be bid. Pete Rickert said that we should be prepared to go to bid as soon as it is approved. If we know that DEP will have no issues then we could bid it immediately. Dick Blosky said that if Dave Marks could get a feel from DEP on where they are at prior to the next meeting, we could

hopefully add it to the Agenda for the May meeting and discuss moving forward with the bidding process.

Bills were presented as follows:

BOROUGH WATER REVENUE ACCOUNT:

Gannett Fleming, Inc.; Engineering services rendered under Agreement, March 1, 2020 - March 31, 2020	\$ 1,271.32
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REVENUE FUND (Trustee):

Gannett Fleming, Inc.; WTP filter rehabilitation and air scour backwash system, March 1, 2020- March 31, 2020 (Req. No. 10 - 2020)	7,038.71
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Gannett Fleming, Inc.; 2019 water main replacement project, March 1, 2020 - March 31, 2020 (Req. No. 11 - 2020)	4,065.12
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On motion Shutt, seconded by Blosky, the above bills were approved for payment out of the proper accounts. Unanimous.

SEWER:

The financial report for the waste water treatment plant submitted by the Borough for the month of March was reviewed. Total expenditures for operation of the sewer plant was \$429,288.55. After discussion, on motion of VonBlohn, seconded by Shutt, the financial report as submitted was approved and we will reimburse the Borough \$429,288.55. Unanimously approved.

Superintendent's Report:

Shannon said there were no approvals needed at this time. Dick Blosky asked with regard to blockages, whether or not it was localized to one area or happening all over town. Shannon said that she would check with Jane and confirm if it was one area and then they may be able to zoom in on that area.

Borough Manager's Report:

Nothing at this time. With regard to George Riley retiring at the end of June 2020, they would like to post the position for that job now so they can move forward when they are

permitted to schedule face to face interviews. Pete Rickert approved having them move forward at this time.

Dave Marks asked if Brad Horne could discuss how the scheduling is currently being done. Brad explained how he currently has the schedule working with regard to staggering his work force to limit the amount of exposure to each other in the plant. Dick Blosky asked how emergency situations would be handled. Brad assured the authority members that employees would be called in if such issues arise.

Engineer's Report:

Ron Jager did submit the Chapter 94 on time but has not heard anything as of yet. The two projects going on Ron and Dave would like to set up a face to face with Jane and Shannon in order to move those forward.

ADDITIONAL COMMENTS:

Mike Dennehy discussed with the group that next month's meeting will most likely be an electronic conference as well for May 18, 2020.

Max VonBlohn asked if Shannon had heard anything yet regarding Cooper Township. Shannon stated not at this time.

There being no further business, a Motion to Adjourn was made by VonBlohn and seconded by Shutt.

Respectfully submitted,

Secretary