

**PLEASE TURN OFF ALL CELL PHONES**

**Danville Borough Council Meeting**

**Agenda**

**MAY 9, 2023**

Call to Order.....President Woodruff

Roll Call.....B. Mordan

Invocation & Pledge of Allegiance.....President Woodruff

**Public Comments**.....President Woodruff

1. Deborah Erdman, GMC – June 2<sup>nd</sup> National Gun Violence Awareness Day, proclamation attached as page 1.

**Consent Items including Financial Rpts & Payment of Bills**.....President Woodruff

1. Minutes – April 11, 2023.....Regular Meeting
2. List of Checks – Jim Gregg abstains from the check paying, “Gregg’s Small Engine Repair” invoices. This is on record as a standing abstention.
3. List of General Journal Entries
4. Month end List of Bills for payment

**Action Items from previous**

**Meetings**.....President Woodruff

1. Ordinance No. 575 amending Chapter 24 Fire Department has been advertised and is ready for adoption, attached as pages 2-5.
2. Ordinance No. 576 amending Chapter 225 LERTA, Section 64 entitled Designated Area has been advertised and is ready for adoption, attached as page 6.

**Topics/New Business**.....President Woodruff

1. Approval of the Annual Rock the Block Party, attached as page 7.
2. Intent to terminate Airiam as IT Services Provider with required 30-day cancellation notice.
3. Letter of Resignation from Erik DePhillips, Certified Water Operator, attached as page 8.

**Correspondence & FYI Items**.....President Woodruff

1. Renewal of Water Treatment Plant NPDES Permit Notification, attached as pages 9-10.
2. 2023 EMS Week Proclamation request from Tim Nilson, Executive Director of Seven Mountains EMS Council, attached as pages 11-12.

**Unfinished/Old Business**.....President Woodruff

**Committees**

- Finance.....Mr. Walters
- Personnel.....Mr. Walters
  - 1. Recommendation for the Street Superintendent position.
- Property.....Mr. Humphries
  - 1. A Street Wall Repairs, proposal attached as page 13.
- Water.....Mr. Gregg
- Public Safety (fire).....Mr. Walters
- Flood.....Mr. Gregg
- Police.....Mayor Swank
- Streets.....Mr. Stigerwalt
  - 1. Intent to adopt Ordinance No. 577 amending Chapter 237 Vehicles and Traffic, Section 25 entitled Parking Prohibited at all times, attached as page 14.
- Sewer.....Mr. Gregg
- COG.....Mr. Humphries
- DBA.....Mr. Stigerwalt
- EMA.....Mr. Beers
- Parks & Recreation.....Mr. Beers
- Mayor’s Report.....Mayor Swank
- Codes, Zoning & Health.....Mr. Deroba
  - 1. Code Administrator’s report attached as pages 15-17.
  - 2. Health report attached as page 18.

**Other Business**.....President Woodruff

**News Media**.....President Woodruff

**Adjournment**.....President Woodruff

**A proclamation that the Borough of Danville, Montour County, Pennsylvania,  
shall declare the First Friday in June (June 2, 2023) to be  
National Gun Violence Awareness Day**

This proclamation declares the first Friday in June to be **National Gun Violence Awareness Day** in the **Borough of Danville, Montour County**. In proclaiming this, we honor and remember all victims and survivors of gun violence and declare that, as a community and country, we must do more to reduce and ultimately eliminate gun violence.

**WHEREAS:** Every day in America, more than 200 individuals are shot and wounded and more than 120 are killed by gun violence; Americans are 26 times more likely to die by gun homicide than people in other high-income countries;

**WHEREAS:** In Pennsylvania, there are an average of 1,713 gun deaths every year, with a rate of 13.1 deaths per 100,000 people, thereby having the 33rd highest rate of gun deaths in the US and costs the state \$21.7 billion each year, of which \$470.7 million is paid by taxpayers;

**WHEREAS:** Gun homicides and assaults are concentrated in more densely populated areas, with more than half of all firearm-related gun deaths in the nation occurring in 127 cities. Communities across the nation, including Borough of Danville, are working to end the senseless violence with evidence-based solutions;

**WHEREAS:** Gun violence prevention is more important than ever as we see increases in firearm sales, and increased calls to suicide and domestic violence hotlines; in Pennsylvania, 60% of gun deaths are suicides;

**WHEREAS:** Mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, are best positioned to understand how to keep their citizens safe, and are dedicated to protecting public safety in the communities where we serve;

**WHEREAS:** Support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns out of the hands of children and away from people with dangerous histories;

**WHEREAS:** In January 2013, Hadiya Pendleton was tragically shot and killed at age 15. On June 2, 2023, what would have been her 26th birthday (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and **wear orange** in tribute to -

(1) Hadiya Pendleton and other victims of gun violence; and  
(2) the loved ones of those victims

The idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange, choosing this color for how it symbolizes the value of human life: hunters wear orange in the woods to protect themselves and other hunters;

**WHEREAS:** Anyone can join this campaign by pledging to wear orange on June 2nd, the first Friday in June 2023, to help raise awareness about gun violence and honor the lives of gun violence victims and survivors and in doing so, we renew our commitment to reducing gun violence and pledge to do all we can to keep firearms out of the wrong hands while encouraging responsible gun ownership and secure storage to help keep our children safe;

**NOW THEREFORE, I, Bernie Swank, Mayor of the Borough of Danville, Pennsylvania,** with the support of members of Borough Council and the citizens of Danville do hereby proclaim the first Friday in June: June 2, 2023, to be **National Gun Violence Awareness Day in Danville Borough**. By proclaiming this, I encourage all citizens to support their local communities' efforts to educate one another, put action items into place to prevent the tragic effects of gun violence, and to honor and value human lives.

**PROCLAIMED by the Mayor of the Borough of Danville on the 9th Day of May of the Year 2023.**

Bernie Swank  
Mayor  
Borough of Danville, Pennsylvania

ORDINANCE NO. 575

AN ORDINANCE TO AMEND CHAPTER 24, OF THE CODE OF THE BOROUGH  
OF DANVILLE, ENTITLED FIRE DEPARTMENT

Section I: Chapter 24, Sections 24-1 through 24-12 are hereby amended as noted in  
the attached revised Chapter 24 Fire Department.

Section II: The Ordinance shall take effect immediately upon adoption.

ENACTED AND ORDAINED this 9th day of May, 2023.

APPROVED

\_\_\_\_\_  
Byard Woodruff, President of Council

\_\_\_\_\_  
Bernie Swank, Mayor

ATTEST

\_\_\_\_\_  
Brindy Mordan, Borough Manager

(SEAL)

*The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.*

## Chapter 24

# Fire Department

[**HISTORY: Adopted by the Borough Council of the Borough of Danville 10-17-1961 by Ord. No. 160; amended in its entirety 12-12-1989 by Ord. No. 329 (Ch. 12 of the 1975 Code). Subsequent amendments noted where applicable.**]

#### GENERAL REFERENCES

Police Department — See Ch. 49.

Emergency services reimbursement — See Ch. 115.

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#### § 24-1 Creation of Department.

The four volunteer fire companies now in service in the Borough of Danville, namely, the Friendship Fire Company, Washington Fire Company, Continental Fire Company, and Goodwill Fire Company, shall together form the Fire Department of the Borough of Danville, hereinafter designated as the "Fire Department." The fire companies as a Department shall be represented by the Danville Firemen's Executive Board.

#### § 24-2 Authority of Fire Chief, Deputy Fire Chief and Assistant Fire Chiefs.

The Fire Department shall be under the supervision of an officer to be known as the "Borough Fire Chief," a Deputy Fire Chief, and two Assistant Fire Chiefs. The Borough Chief shall serve as the Chairperson for the Firemen's Executive Board as well as the Company Chief for the company they represent.

#### § 24-3 Election of Fire Chief, Deputy Fire Chief and Assistant Fire Chiefs; rotation system.

- A. The Borough Fire Chief shall be elected on a quadrennial basis. The current Borough Chief from shall finish their term which runs through the last day of 2024, at which point the department will shift to operate with 4 Chiefs instead of 5. The subsequent rotation for the company furnishing Borough Chief shall be established as follows: Continental Fire Company for the years 2025 through 2028; Goodwill Fire Company for the years 2029 through 2032; Friendship Fire Company for the years 2033 through 2036; and thereafter in the same rotation every four years.
- B. A new Assistant Fire Chief shall be elected every four years, in order of the company rotation system outlined in § 24-3A, with such elections to be conducted according to the bylaws of each company, provided they do not contradict the provisions of this Chapter.
- C. Following the above prescribed rotation, the Deputy Chief shall move into the position of Borough Chief and the next Assistant Chief in line per rotation shall move up to the position of Deputy Chief.
- D. In the event a company is unable to elect a Chief meeting the qualifications outlined in § 24-6 of this chapter, another company may provide a member to hold the position of Chief for that company until said company is able to produce a member meeting the Department Qualifications for that position, so long as both companies are amicable to the proposed interim member.
  - (1) A company may also elect to forgo injecting another company's member into the position of Chief representing that company. The determination as to whether this company would forfeit its position in rotation for the office of Deputy Chief and/or Borough Chief would be determined at that time by the Firemen's Executive Board.

- (2) If/when a company is able to produce a qualified member for Chief while an interim Chief represents said company or while that company has a vacancy for the position of Chief, that company can propose that member to Fireboard for approval and recommendation to Borough Council. Upon Council's approval, the proposed Chief would take office at 0001 on 1 January of the following year, allowing the interim Chief to finish out the year; in the event of a vacancy, the proposed member would also take office at 0001 on 1 January of the following year unless otherwise approved by Council.

**§ 24-4 Selection of Fire Chiefs; approval.**

The fire company entitled to furnish the Borough Fire Chief shall have the sole right to make the selection from the membership of its company, provided they meet the qualifications as outlined in § 24-6. However, the Borough Fire Chief, the Deputy Fire Chief, and all Assistant Fire Chiefs, shall be subject to approval by the Danville Borough Council after first having been recommended to the Danville Borough Council by the Danville Firemen's Executive Board.

**§ 24-5 Rejection of Fire Chief, Deputy Fire Chief or Assistant Fire Chief; replacement procedure.**

In the event the Borough Council rejects the person proposed for Borough Fire Chief, Deputy Fire Chief, or any of the Assistant Fire Chiefs, the proposing fire company shall nominate another member for Borough Fire Chief, Deputy Fire Chief, and/or Assistant Fire Chief and submit this name to the Danville Firemen's Executive Board for its recommendation to and subsequent approval by the Danville Borough Council.

**§ 24-6 Qualifications for Fire Chiefs.**

The qualifications required for an individual to be elected as Fire Chief are as follows:

- A. 10 years of service in the Danville Fire Department.
- B. 2 years' service as a Department Lieutenant and 3 years' service as a Department Captain.
- C. Completion of fire-fighting, emergency response, and emergency management training, as prescribed in a training regimen of Danville Fire Department Qualifications/Requirements.
  - (1) The Firemen's Executive Board shall be responsible for maintaining a set of training requirements for firefighters, driver/operators, line officers, and chief officers.
  - (2) The training requirements shall be reviewed on a regular basis, updating them as needed to remain current in regards to advancements in safety, training, and all other facets of the modern fire service.

**§ 24-7 Death, resignation, or removal from office; replacement procedure.**

In the event of death, resignation, or removal from office of the Borough Fire Chief or Deputy Fire Chief, the remaining Chiefs shall move up in order of rotation to fill the vacancy for the duration of the term. In the event of death, resignation, or removal from office of Assistant Chief, the company which lost its Chief would elect a new member to fill the position for the balance of the four-year period. Upon the completion of this term, the rotation in place shall stand, having those Chiefs holding their positions for the new term. In the event that the company is unable to elect an Assistant Fire Chief meeting the qualifications outlined in § 24-6 of this chapter, the position shall be addressed pursuant to § 24-3D of this chapter.

**§ 24-8 Oath required before assuming office.**

Before assuming office as such, the Borough Fire Chief, Deputy Fire Chief, and each of the Assistant Fire Chiefs, shall take an oath, to be administered by the Mayor, to faithfully perform the duties of their respective offices.

**§ 24-9 Authority of Borough Council to remove Chiefs.**

The Borough Council shall have the authority to remove the Borough Fire Chief, Deputy Fire Chief, or any Assistant Chief, for inconsistency, neglect of duty, or any other cause touching upon the duties and

powers of such officer and their relations to the Fire Department.

**§ 24-10 Salary of Fire Chief.**

The Borough Fire Chief shall be paid such salary or compensation as shall be determined by the Borough Council.

**§ 24-11 Duties of Fire Chief.**

**[Amended 6-13-2000 by Ord. No. 412]**

The Borough Fire Chief, or in his/her absence, the Deputy Fire Chief or Assistant Fire Chiefs, in order of rank, shall have the following duties:

- A. He or she shall have complete charge of the handling of all firefighters and equipment in the engagement of emergency response operations. He or she shall also have supervision over the firefighters and department equipment, with the approval of the Borough Council, during engagements in and out of the Borough.
- B. He or she shall work with the Borough Code Enforcement membership to review the buildings and other property in the Borough, reporting all violations of state laws and Borough ordinances relating to fire hazards.
- C. He or she shall furnish an annual itemized inventory before November 1 of each year to the Borough Council of all Borough-owned and company-owned fire-fighting equipment.
- D. He or she shall submit the following reports, on a monthly basis, to Danville Borough Council:  
**[Amended 5-13-2003 by Ord. No. 449]**
  - (1) Individual incident reports of all incidents responded to by the Fire Department.
  - (2) A monthly report of all fires and fire losses.
  - (3) A monthly report indicating all fire-fighting equipment that was destroyed, damaged, lost, or stolen, during the month.
- E. He or she shall ensure that monthly department drills are conducted to continuously develop the department membership and that necessary equipment testing is being completed in accordance with established industry practices and/or manufacturers' guidelines.
- F. The Borough Fire Chief shall attend to all needed repairs of department equipment, provided that the expenses involved shall first be approved by the Borough Council or already fall within the established budget for the Borough Chief/Department
- G. The Borough Fire Chief shall notify Borough Council if any of the Borough fire-fighting equipment is to attend out-of-town parades, conventions, etc.

**§ 24-12 Additional regulations authorized.**

The Danville Borough Council, with the approval of the Mayor, by resolution or ordinance, may from time to time make further rules and regulations and provisions relating to the Chiefs of the Borough Fire Department and the Borough Fire Department in general, provided that such rules and regulations do not violate any provisions of this chapter.

ORDINANCE NO. 576

AN ORDINANCE TO AMEND CHAPTER 225, ENTITLED TAXATION

Section I: Chapter 225, Section 225-64, entitled Designated Area, is hereby amended and enacted as follows:

A – This Borough does hereby designate the area located within the following boundaries as a “deteriorated area” within the meaning of the Act, and one in which the local taxing authorities may grant a tax exemption pursuant to the provisions of the Act: The following areas located west of the Mahoning Creek: The Highway Commercial District and the Public/Semi-Public District (as defined by the Danville Borough Zoning Map, Ordinance No. 5142013, adopted September 10, 2013).

Section II: All other parts of Chapter 225, of the Code of the Borough of Danville are hereby reenacted without change except as set for above.

Section III: The Ordinance shall take effect immediately upon adoption.

ENACTED AND ORDAINED this 9th day of May, 2023.

APPROVED

\_\_\_\_\_  
Byard Woodruff, President of Council

\_\_\_\_\_  
Bernie Swank, Mayor

ATTEST

\_\_\_\_\_  
Brindy Mordan, Borough Manager

(SEAL)

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## Brindy Mordan

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**From:** Ben Yagle <ben@rockgodbeer.com>  
**Sent:** Friday, April 28, 2023 10:26 AM  
**To:** bmordan@danvilleboro.org  
**Subject:** Rock the block party

Dear Brindy,

I hope this email finds you well. I am writing on behalf of Rock God Brewing Company to request the council's approval for our annual Rock the Block Party. The event is scheduled to take place on August 26th from noon to 9pm.

We respectfully request the use of the municipal lot behind the borough building and the closure of Rooney Ave between Canal Street and Penn St. We also ask that the open container rule be lifted in the area of the block party for the day.

Last year's event was a great success and brought a lot of people to downtown Danville. We hope to get more downtown businesses involved this year and make the event even better.

We would appreciate it if you could add this to the council's agenda for May 9th.

Thank you for your time and attention.

Sincerely,

Ben Yagle  
Rock God Brewing Company

## Brindy Mordan

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**From:** Erik DePhillips <erikdephillips1@gmail.com>  
**Sent:** Thursday, May 4, 2023 10:34 AM  
**To:** bmordan@danvilleboro.org  
**Subject:** Termination of employment

Good morning as of May 4 2023 I terminated my employment at the Danville Borough Water Department.

Thanks  
Erik DePhillips

April 20, 2023

Borough of Danville  
Municipal Building  
463 Mill Street  
Danville, PA 17821

RE: Danville Municipal Authority  
Water Treatment Plant  
NPDES Permit Renewal No. PA0027359  
Acts 14, 67, 68, and 127 Notifications.

Ladies and Gentlemen:

On behalf of the Danville Municipal Authority (Authority), we are advising you that the Authority is applying to the Pennsylvania Department of Environmental Protection (PADEP) for renewal of their National Pollutant Discharge Elimination System (NPDES) Permit. The permit allows the Authority to discharge treated process wastewater from the Danville Water Treatment Plant into the Susquehanna Rivers

Project Name: Renewal of NPDES Permit No. PA0027359.

Project Location: Borough of Danville, Montour County, PA

Project Description: The Authority is renewing the NPDES permit to discharge treated process wastewater from the Danville WTP into the Susquehanna River. Danville Water Treatment Plant treats surface water pumped from the Susquehanna River. The plant produces an average of 1.196 million gallons per day of potable water for customers in the Borough of Danville and the adjoining portions of Mahoning and Valley Townships. The plant's finished water meets all primary and secondary drinking water standards. Process wastewater sources include filter backwash and rinses clarifier blow off, plant floor drains, sample sink drains, and plant overflow. Process wastewater is directed to wastewater storage lagoons, treated, and discharged into the Susquehanna River under NPDES permit Nos PA0027359.

Act 14 of the Commonwealth's Municipal Planning Code (MPC) requires that the applicant give written notice to each municipality and county government in which the activity is located. Proof of written notice and receipt by local government must be submitted with the permit applications.

Acts 67, 68, and 127 of 2000, which amended the MPC to support sound land use practices and planning efforts, direct state agencies to consider comprehensive plans and zoning ordinances when reviewing applications for permitting of facilities or infrastructure and specify that state agencies may rely upon comprehensive plans and zoning ordinances under certain conditions as described in Sections 619.2 and 1105 of the MPC.

Enclosed is a copy of the General Information Form (GIF) and location map for this project. PADEP invites you to review the attached GIF and comment on the land use aspects of this project. Please be specific when identifying any areas of conflict. If you wish to submit comments for a land use review of this project, please respond within 30 days to the PADEP North-Central Regional Office, 208 West Third Street, Suite 101, Williamsport, PA 17701-

6448. If there are no land use comments received by the end of the comment period, PADEP will assume that there are no substantive land use conflicts and proceed with the normal application review process.

Please accept this letter as written notification of the Authority's intent to submit an application for permit renewal to PADEP as required by Act 14, which amended the Commonwealth of Pennsylvania's Administrative Code and Acts 67, 68, and 127, which amended the Commonwealth's MPC.

If you have any questions regarding this letter and its intent, please contact me at (570) 275-1070 or danwater@ptd.net.

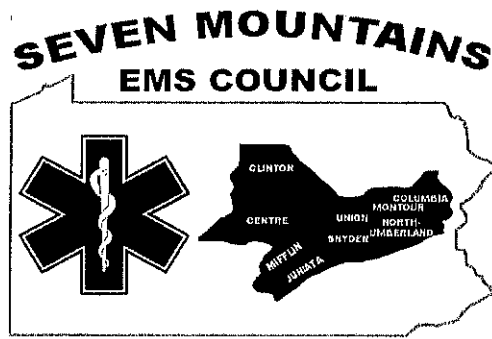
Very Truly Yours,

Danville Municipal Authority

A handwritten signature in black ink that reads "Brad Horne". The signature is written in a cursive style with a large, sweeping initial "B".

Brad Horne  
Danville Borough Water Supt.

Respond To:  
X 523 Dell Street  
Bellefonte, PA 16823  
  
☐ 713 Bridge St., Suite 18  
Selinsgrove, PA 17870



Phone: (814) 355-1474  
Fax: (814) 355-5149  
Web: [www.smemsc.org](http://www.smemsc.org)

TO: Montour County Municipal Officials  
President, Borough Council  
Borough Mayor  
Chairman, Township Supervisors

FROM: Tim Nilson, Executive Director  
Seven Mountains EMS Council

DATE: April 4, 2023

SUBJECT: EMS Week – May 21-27, 2023

I would like to take just a few minutes of your time to remind you that National Emergency Medical Services (EMS) Week will be celebrated May 21-27, 2023. EMS Week is an opportunity to recognize prehospital EMS practitioners for the many hours they spend both training for and delivering care to the residents of and visitors to your community. This year's theme: **EMS: Where Emergency Care Begins.**

Within Montour County, there are four (4) EMS agencies licensed/recognized through the PA Department of Health with a total of 24 EMS vehicles – 20 Ambulances, 1 ALS Squad vehicle, and 3 QRS vehicles. These numbers don't include the multiple air-ambulances (helicopters) licensed out of Danville. There are currently 76 individuals certified by the PA Department of Health, Bureau of EMS as EMS providers who reside within Montour County (not all of whom are currently active in providing care) with roughly 28% being ALS providers. In calendar year 2022, there were a total of 6,962 EMS responses initiated within Montour County.

EMS providers – whether career or volunteer – are a group of dedicated individuals who devote countless hours preparing for and responding to calls for help from throughout our communities – 24 hours a day, 7 days a week, 365 days a year. If there are currently no plans for an EMS Week proclamation signing, I encourage you to do so; if one is already being planned, thank you for that recognition. Enclosed is a sample proclamation for your consideration. As requested, I will be happy to forward this proclamation in "Word" format. If appropriate, I ask that you reach out to your local EMS provider(s) and invite a representative, to a future meeting, to discuss their operations along with the strengths & obstacles they experience while delivering quality EMS services within your municipality.

If Council or I can be of any assistance, please feel free to contact me as indicated above. As always, thank you for your continued support of Emergency Medical Services.

Enclosure: Sample Proclamation



**EMS WEEK**

Where **Emergency Care** Begins

May 21-27, 2023

CENTRAL PENNSYLVANIA'S EMS COUNCIL

## 2023 EMS Week Proclamation

To designate the Week of May 21 - 27, 2023, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap – becoming the national ‘Healthcare Safety Net’ - by providing important out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of emergency medical responders, emergency medical technicians, advanced emergency medical technicians, paramedics, prehospital registered nurses, prehospital physician extenders, prehospital physicians, dispatchers, firefighters, police officers, educators, administrators, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services team, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

*THEREFORE, I [name, title] in recognition of this event do hereby proclaim the week of May 21-27, 2023, as*

### EMERGENCY MEDICAL SERVICES WEEK

With the EMS Strong theme, **EMS WEEK: Rising to the Challenge**, I encourage the residents and visitors to *[municipality name, County, State]* to observe this week with appropriate programs, ceremonies, and activities.

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Name and Title of Official



# HERROLD & SON

MASONRY PROPOSAL

MASONRY IS THE CONSTRUCTION PROCESS IN WHICH MASON'S TOOLS (INCLUDING TROWELS, FLOATS, EDGERS, JOINTERS, CHISELS AND POWER CONCRETE MIXERS, LEVELING TOOLS AND ALIGNMENT AND MEASURING TOOLS) ARE USED TO LAY UNIFORM SOLID, HOLLOW OR ARCHITECTURAL MASONRY UNITS (BRICKS, CONCRETE BLOCK, STONE) IN COURSES WITH MORTAR JOINTS THAT FORM WALKWAYS, DRIVEWAYS, PATIOS, GARAGES, WALLS, FLOORS, OR OTHER STRUCTURES. MASONRY SERVICES INCLUDE, BUT ARE NOT LIMITED TO, MAKING SURE MASONRY MATERIAL IS APPROPRIATE FOR A PARTICULAR CLIMATE; CHECKING WITH LOCAL CODE AND UTILITY COMPANIES TO DETERMINE THE LOCATION OF UNDERGROUND LINES, IF APPLICABLE; CLEARING THE WORK AREA AND PREPARING THE SITE; LAYING OUT THE PROJECT USING STAKES, STRINGS, AND LEVELING DEVICES; FORMING CONCRETE FOUNDATIONS, AND/OR INSTALLING SAND BED OR WASHED CONCRETE SAND AND CRUSHED STONE; COMPACTING SOIL; MIXING AND BUTTERING MORTAR; LAYING BUILDING OR FACE BRICKS OR BRICK PAVERS OR OTHER MASONRY UNITS IN COURSES WITH MORTAR JOINTS; SCORING OR CUTTING BRICKS INTO VARIOUS SHAPES TO FILL IN SPACES; FINISHING JOINTS AND MAKING WALL AND ALL OTHER SECTIONS OF THE STRUCTURE PLUMB.

Herrold & Son  
89 Mountain Top Estate  
Drive, Middleburg, Pa 17842  
Phone: 570.374.2758  
E-mail:  
mattjherrold@gmail.com  
HIC #: PA 52644

## CLIENT INFORMATION

SUBMITTED TO: DANVILLE BOROUGH 602 WEST MAHONING STREET DANVILLE, PA 17821	CONTACT INFO.: 570-809-1296 DATE: JANUARY 24, 2023 EST. TIME TO COMPLETE: 30 DAYS DEPENDENT ON THE WEATHER
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## DESCRIPTION OF WORK & SPECIFICATIONS

### Stone Wall Rebuild

- Approx. Size: 50' long x 21" wide x 24" high.
- Remove remaining stone.
- Clean salvaged stone.
- Relay salvaged stone approx. 50' long x 21" wide.
- Supply & Lay balance of stone needed to complete wall.
- Supply & Install 4" drain pipe for existing down spouts.
- Supply & Install Blue Stone cap stone 2" x 21" x 4' on the entire 50' of new stone wall.
- Backfill new wall with compacted 2b stone.
- Post-Construction Clean-Up.

**COPY**

## PROPOSED PRICE & PAYMENT TERMS

WE PROPOSE TO FURNISH MATERIALS, LABOR, SUPPLIES, TOOLS AND NECESSARY EQUIPMENT TO PERFORM MASONRY & CONCRETE WORK AND ENSURE QUALITY WORKMANSHIP IN ACCORDANCE WITH THE APPLICABLE MASONRY AND CONCRETE STANDARDS SURROUNDING THE SPECIFIC NATURE OF THE WORK BEING PROPOSED AND IN ACCORDANCE TO THE ABOVE-SPECIFICATIONS FOR A PROPOSED PRICE OF:

DOWN PAYMENT: \$ 13,000.00	<b>\$ 15,781.00</b>	UPON COMPLETION: \$ 2,781.00
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## AUTHORIZATION & ACCEPTANCE

ALL WORK IS TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO THE JOB SPECIFICATIONS ABOVE PER STANDARD PRACTICES. ALL SIZES & DIMENSIONS ARE APPROXIMATES AND ARE SUBJECT TO CHANGE FOR SUCCESSFUL COMPLETION OF THE PROJECT. ANY ALTERATIONS OR DEVIATIONS FROM THE ABOVE SCOPE INVOLVING EXTRA OR ADDITIONAL COSTS WILL BECOME AN EXTRA-CHARGE OVER AND ABOVE THE ESTIMATE. AND WHERE QUANTITIES NEED BE INCREASED FOR ANY CAUSE WHICH MAY INCREASE THE EXPENSE OF CONSTRUCTION OR SERVICES PERFORMED, SUCH INCREASE SHALL BE PAID FOR BY OWNER AND THE FINAL PAYMENT UPON COMPLETION WILL BE ADJUSTED ACCORDINGLY. FAILURE TO EXECUTE 'IN WRITING' ANY DEVIATION, MODIFICATION OR CHANGE, WHETHER REQUIRED OR REQUESTED DOES NOT EXCUSE OWNER/CLIENT FROM FINAL PAYMENT & ADJUSTMENTS AND WILL NOT BE DEEMED FATAL TO THE COLLECTION OF ANY EXPENSES OVER AND ABOVE THE ESTIMATE/PROPOSAL FOR ANY ADDITIONAL COSTS INCURRED BY CONTRACTOR FOR SAME. OWNER HEREBY ACCEPTS THE ESTIMATE/PROPOSAL AND THE TERMS AND CONDITIONS AND HEREBY AUTHORIZES HERROLD & SON TO PERFORM THE WORK AS SPECIFIED AND DESCRIBED ABOVE.

**COPY**

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Ordinance No. 577

An ordinance amending Chapter 237, of the Code of the Borough of Danville, entitled Vehicles and Traffic.

Section I: Chapter 237, Section 237-25, is hereby amended to change the following streets:

<u>Name of Highway</u>	<u>Side</u>	<u>Limits</u>
Little Ash Street	Both	from Cherry Street to Ferry Street
Walnut Street	Both	from Ferry Street east to Pearl Street; from Railroad Street east to the Borough line, from A Street to Railroad Street on the NORTH SIDE ONLY

Section II: Chapter 237, Section 237-25, is hereby amended to remove the following streets:

<u>Name of Highway</u>	<u>Side</u>	<u>Limits</u>
Cooper Street	South	from Faust Street to Railroad Street
Nassau Street	East	from East Front Street to Cooper Street

Section III: All other parts of Chapter 237, of the Code of the Borough of Danville are hereby reenacted without change except as set for above.

Section IV: The Ordinance shall take effect immediately upon adoption.

Ordained and adopted this 13th day of June, 2023.

ATTEST: \_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

\_\_\_\_\_  
Mayor





## Entity Summary Report Fees By Month

04/01/2023 TO 04/30/2023

Fee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Rental Occupancy License 2022				\$25.00									\$25.00
Rental Occupancy License 2023				\$800.00									\$800.00
Rental Occupancy License post March 31st 2023				\$525.00									\$525.00
Rental Occupancy License/inspection 2023				\$4,350.00									\$4,350.00
Rental Occupancy License/inspection post March 31st 2023				\$850.00									\$850.00
<b>Totals:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,550.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,550.00</b>



## Permit Summary Report Fees By Month

**04/01/2023 TO 04/30/2023**

Fee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
Administrative Fee				\$80.00									\$80.00
Demolition				\$150.00									\$150.00
Inspection Fee				\$250.00									\$250.00
LI Education Fee				\$9.00									\$9.00
Non-Commercial - Signs				\$60.00									\$60.00
Residential - Demolition/Razing				\$75.00									\$75.00
<b>Totals:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$624.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$624.00</b>



04/01/2023 - 04/30/2023

Main Status	Description	Parcel Address
Active	Condemned	44 MONTOUR ST
Active	Condemned	44 MONTOUR ST
Active	Cardboard lying behind the garage for weeks	442 BLOOM ST
Active	Cardboard lying behind the garage for weeks	442 BLOOM ST
Active	Fire damage / Condemnation	228 BLOOM ST
Active	Fire damage / Condemnation	228 BLOOM ST
Active	Fire damage / Condemnation	228 BLOOM ST
Active	Condemned	44 MONTOUR ST
Active	rubbish, garbage in the back alley. Dilapidated fence.	607 CHURCH ST
Active	Dilapidated chimneys	308 W MAHONING ST

Total Records: 10

5/4/2023

HEALTH OFFICER RECAP

APRIL 2023

- Completed Inspections on several Food Trucks visiting Danville Borough.
- Answered multiple inquiries from potential Spring Fling vendors
- Collected and deposited One Day application fees from Spring Fling vendors.
- Followed-up on Food recall notices issued by PA. Dept. of AG.
- Discussed SERVSAFE requirements/ testing for local RFE owner.
- Discussed Boro procedures for opening up a new RFE with potential owner.
- Conducted un-announced visits to local RFE.
- Processed new Application for Yearly license for Food Truck.
- ZERO consumer complaints received.

Respectfully submitted:

*Robert Strachko*