

DANVILLE BOROUGH COUNCIL MEETING MINUTES

August 8, 2023

Danville Borough Council held a meeting on Tuesday, August 8, 2023 at the Borough Building, 463 Mill St., Danville at 6:00PM. President Woodruff presided.

Present were Councilpersons Woodruff, Walters, Gregg, Beers Jr., Humphries, Deroba, Herritt, Stigerwalt and Mayor Swank. Also present were staff members Mordan, Roberts, Horne, Earlston, Erlston-Phillips, Fire Chief Buckenberger, Police Chief Swank and Solicitor Robert Marks.

The invocation was given by Reverend Sullivan, Iron Mill Church, and followed by the Pledge of Allegiance to the Flag.

**Public Comments** - Open discussion is encouraged during any agenda item.

**Consent Items Including Financial Reports & Payment of Bills**

Motion was made by Wes Walters and seconded by Mark Deroba with a unanimous vote to approve the following:

1. Minutes July 11, 2023.....Regular meeting
2. List of checks- Jim Gregg abstains from check paying, "Gregg's Small Engine Repair" invoices. This is on record as a standing abstention.
3. List of General Journal Entries
4. Motion was made by Wes Walters and seconded by Joe Stigerwalt with a unanimous vote to approve Month end Financial Reports and monthly List of Bills for payment.

**Action items from previous meetings**

**Meetings**.....President Woodruff

**Topics / New Business**.....President Woodruff

1. Motion was made by Joe Stigerwalt and seconded by Wes Walters with a unanimous vote to approve Resolution 2023-10, Multimodal Transportation Fund Program Grant Application.
2. Motion was made by Howard Beers and seconded by Wes Walters with a unanimous vote to approve Resolution 2023-11, Keystone Communities Program Grant Application.
3. Motion was made by Joe Stigerwalt and seconded by Howard Beers with a unanimous vote to approve the Street Superintendent and Borough Manager recommendation to increase Gary Brents second in command wages from \$0.75 to \$1.00.
4. Motion was made by Mark Deroba and seconded by Jim Gregg with Steve Humphries opposed to approve the rate of \$350 for the Ballroom kitchen rental. Steve Humphries questioned the rate for the parking lot. Discussion occurred and property committee will discuss itemized ballroom rates.
5. Mark Stankiewicz, director of ThinkBIG Pediatric Cancer Fund, introduced himself, reviewed the previous two years events and presented his request for beer sales on September 9, 2023 at

Canal Park. Mr. Stankiewicz will provide a restricted section at the event and has insurance coverage. Chief Swank has concerns for the selling of beer. Motion by Mark Deroba and seconded by Howard Beers to approve the request as long as the entire park is not closed off. Kevin Herritt abstained due to conflict of interest.

**Correspondence & FYI items**.....President Woodruff

1. Partnership request from the Danville Area Community Giving Foundation.
2. Invitation to the Columbia-Montour Council Boy Scouts of America Distinguished Citizen Dinner. Contact Maryellen if you would like to attend the event and she will sign you up.

**Unfinished / Old Business**.....President Woodruff

1. Motion was made by Joe Stigerwalt and seconded by Jim Gregg with a unanimous vote for intent to adopt Ordinance No. 579 vacating an Unopened Alley in the Second Ward. The initial request from Don Lutz was approved by Council on December 14, 2021. Beth Goldman, Borough Resident, questioned how do you review the survey and requested the price for alley. The price for the alley is the deed preparation expense, recording fees and transfer tax, all paid by Don Lutz.

**Committees**

Finance.....Mr. Walters  
Budget dates were set, dates were advertised, will be on September agenda.

Personnel.....Mr. Walters

1. An executive session regarding personnel will occur at the end of the meeting.
2. Motion was made by Wes Walter and seconded by Joe Stigerwalt with a unanimous vote to approve Ryann Cymbala with an annual salary of \$45,178 for the hiring of a Police Clerk.
3. Motion was made by Wes Walter and seconded by Howard Beers with a unanimous vote to approve Steven Kitka with an annual salary of \$46,987 for the hiring of a Water Operator.

Property.....Mr. Humphries

1. Motion was made by Steve Humphries and seconded by Joe Stigerwalt with a unanimous vote to approve Resolution 2023-08, Procedure for Sale of Nontitled Surplus Borough Property.

Water.....Mr. Gregg  
Brad Horne thanked Council for the new hire. He also reported there are only half a dozen meters left to be installed for completion of the meter project.

Public Safety (fire).....Mr. Walters

Chief Buckenberger reported the QRS is up and running. He reviewed the program details. President Woodruff questioned how do you get ahold of the QRS. If the ambulance does not report the QRS is called and if ambulance needs back up, they contact QRS.

Chief Ken Strausser came to Chief Buckenberger with concerns of the yellow signs on the streets. Street Department purchased from Councils recommendation due to a request from Christian Force. Street committee will discuss the concern.

Flood.....Mr. Gregg

Ken Roberts – Engineer is off and I am off the following week. He will not have an update on the levee recert submission until the week of the 21<sup>st</sup>.

Beth Goldman, Borough Resident, questioned when the next flood committee meeting is. There are no topics to have a committee meeting.

Police.....Mayor Swank

Streets.....Mr. Stigerwalt

1. Motion was made by Joe Stigerwalt and seconded by Kevin Herritt with a unanimous vote to approve changing Canal Street from one to two ways from Ferry Street to Jacobs Alley and restricting the remaining of Canal Street to cars only.
2. Motion was made by Joe Stigerwalt and seconded by Howard Beers with a unanimous vote to approve promoting Mike Walters from part time Street Laborer to full time Street Laborer with an annual salary of \$46,717. Wes Walters abstained from voting.

Sewer.....Mr. Gregg

COG.....Mr. Humphries

DBA.....Mr. Stigerwalt

They did not have a meeting this month.

EMA.....Mr. Beers

Mayor’s Report.....Mayor Swank

Thank you for the hiring for the Police Department.

Codes, Zoning & Health.....Mr. Deroba

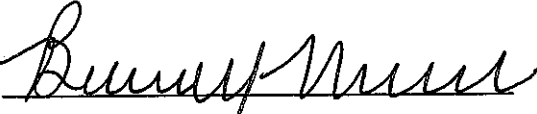
1. Code Administrator’s report was attached.

**Other Business** .....President Woodruff

**News Media** .....President Woodruff

**Adjournment** .....President Woodruff

There being no further business, Council adjourned at 6:35pm.



**Brindy Mordan, Borough Manager**