

DANVILLE MUNICIPAL AUTHORITY – JOINT WATER AND SEWER MEETING  
AGENDA  
MAY 16, 2022

**PLEASE TURN ALL CELL PHONES OFF – THANK YOU!**

Public Comment

Approve minutes from April 18, 2022 meeting.

**WATER:**

1. Review Water Superintendent's report – page 1 of packet
2. Review financial report; Reimburse Borough \$240,598.56 for April 30, 2022 pages 2-7 of packet
3. Review report from the Danville Borough manager – water portion – page 8-14 of packet.

**SEWER:**

1. Review financial report: Reimburse Borough \$271,114.08 for April 30, 2022 – pages 15-21 of packet.
2. Review sewer superintendent's report page 22 of packet.
3. Review report from the Danville Borough Manager – page 8

Engineer's Report – Tia Trate – Pages 24-25

Other Business

1. Valley Township – payment status, attached – page 23
2. Meeting with VTMA
3. Water & Sewer rate study
4. Receipt of Annual Audit and DCED report for 12/31/21

Adjournment

# WATER DEPARTMENT REPORT APRIL 2022

## PLANT FLOW

• Total:		33,971,966 gal.
• Average:		1,132,399 gal.
• Maximum:	April 5 <sup>th</sup>	1,471,994 gal.
• Minimum:	April 17 <sup>th</sup>	613,206 gal.

## WATER LEAKS:

- 4.18.22 Spruce and Ferry St.: Repaired the 2" water main hit during storm drain work by contractor

## OTHER

- April water quality has been maintained at better than average.
- Lagoon cleaning was accomplished for the year
- A water leak was discovered in the single 6" main that supplies fresh water to the intake building. The hydrant at the end of that main was leaking at the bottom. Another location closer to the plant is leaking as well. The biggest leak is fixed and provisions to eliminate the other are being contemplated. With the line going under the levy, a stream and 18 plus feet of backfill, an alternate feed source seems to be the most logical solution. Updates to this issue and upcoming project will be provided as things progress. All work for this will be completed in house.
- Multiple meter pits have been installed with many more prepped for install. Work on this is taking priority with 811 lawful start dates and emergencies interrupting periodically.
- Spring hydrant flushing will be accomplished during the next month.
- DEP was contacted regarding Withdrawal Permitting. Valerie Elsasser, Danville's DEP Sanitarian, and DEP North Central Regional Office Environmental Engineer, Anna Barrick both agree that the permit is not contingent on meter completion. A "special condition" could be added to the new permit mentioning meter install finishing.

Danville Municipal Authority  
Water System Monthly Financial Report  
April 30, 2022

Revenue/ Expense	Current Year		Budget		Budget Surplus/ (Deficit) YTD
	Current Year		Current Year		
	Current Month	Y-T-D Total	Current Month	Total Budget	
<b>OPERATING REVENUE</b>					
Unmetered Sales	61,558.07	329,661.14	351,580.00	1,054,740.00	(21,918.86)
Metered Sales	39,129.90	111,925.72	138,197.00	414,591.00	(26,271.28)
Geisinger Med Center	0.00	73,660.00	90,000.00	270,000.00	(16,340.00)
Danville State Hospital	9,344.99	29,525.96	31,574.33	94,723.00	(2,048.37)
Suez	0.00	7,215.55	46,666.67	140,000.00	(39,451.12)
Valley Twp	29,413.22	37,056.64	36,622.00	109,866.00	434.64
Interest Earnings	42.75	113.74	100.00	300.00	13.74
Administrative Fees	27.50	516.44	333.33	1,000.00	183.11
Sale of Bulk Water & Services	2,784.00	281,478.38	100,000.00	300,000.00	181,478.38
Pension	0.00	0.00	0.00	83,132.00	0.00
Miscellaneous	0.00	2,769.75	333.33	1,000.00	2,436.42
<b>Total Operating Rev.</b>	<b>142,300.43</b>	<b>873,923.32</b>	<b>795,406.67</b>	<b>2,469,352.00</b>	<b>78,516.65</b>

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Revenue/ Expense	Current Year		Budget		Budget Surplus/ (Deficit) YTD
	Current Year		Current Year		
	Current Month	Y-T-D Total	Current Month	Total Budget	
<b>OPERATING EXPENSE</b>					
<b>Supply &amp; Treatment</b>					
Salaries & Wages	23,832.00	111,672.99	123,263.46	320,485.00	11,590.47
Materials & Supplies	8,665.24	15,211.91	7,333.33	22,000.00	(7,878.58)
Chemicals	23,257.33	29,908.00	50,000.00	150,000.00	20,092.00
Lab Testing	1,251.00	2,077.00	4,333.33	13,000.00	2,256.33
Fuel	0.00	9,357.42	5,333.33	16,000.00	(4,024.09)
Maintenance	33,823.66	44,989.82	50,000.00	150,000.00	5,010.18
Power	5,672.53	24,132.58	26,666.67	80,000.00	2,534.09
Miscellaneous	0.00	1,105.35	1,666.67	5,000.00	561.32
<b>Total Supp &amp; Treatment</b>	<b>96,501.76</b>	<b>238,455.07</b>	<b>268,596.79</b>	<b>756,485.00</b>	<b>30,141.72</b>
<b>Distribution</b>					
Salaries & Wages	18,986.48	84,517.48	124,728.85	324,295.00	40,211.37
Materials & Supplies	32,367.13	49,222.25	79,633.33	238,900.00	30,411.08
Vehicle Expense	3,060.38	4,674.57	5,333.33	16,000.00	658.76
Maintenance	0.00	0.00	0.00	0.00	0.00
Equipment Rentals	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	500.00	1,500.00	500.00
Fulton Loan Payment	19,760.00	19,760.00	80,583.33	241,750.00	60,823.33
<b>Total Distribution</b>	<b>74,173.99</b>	<b>158,174.30</b>	<b>290,778.85</b>	<b>822,445.00</b>	<b>132,604.55</b>
<b>Administration</b>					
Salaries & Wages	6,356.14	30,013.79	32,492.69	84,481.00	2,478.90
Pension	0.00	0.00	0.00	181,837.00	0.00
FICA	3,742.46	18,580.66	19,298.33	57,895.00	717.67
Materials & Supplies	2,529.83	3,630.63	2,666.67	8,000.00	(963.96)
Professional services	1,047.50	17,557.45	22,166.67	66,500.00	4,609.22
Communications Expense	594.41	4,357.03	3,333.33	10,000.00	(1,023.70)
Insurance & Benefits	44,774.47	155,624.76	183,651.67	440,764.00	28,026.91
Miscellaneous	478.00	3,255.90	2,666.67	8,000.00	(589.23)
<b>Total Administration</b>	<b>59,522.81</b>	<b>233,020.22</b>	<b>266,276.03</b>	<b>857,477.00</b>	<b>33,255.81</b>
<b>Non-Recurring Charges</b>					
Capital Replacement	0.00	0.00	33,333.33	100,000.00	33,333.33
Lagoon Cleaning	0.00	0.00	3,000.00	9,000.00	3,000.00
Street Patching	0.00	0.00	25,000.00	75,000.00	25,000.00
Interconnection	0.00	0.00	33,333.33	100,000.00	33,333.33
Equipment	0.00	73,827.00	44,575.67	133,727.00	(29,251.33)
Upgrades	10,400.00	22,285.46	43,426.00	130,278.00	21,140.54
New Capital	0.00	305,089.44	185,103.67	555,311.00	(119,985.77)
<b>Total Non-Recurring Chg</b>	<b>10,400.00</b>	<b>401,201.90</b>	<b>367,772.00</b>	<b>1,103,316.00</b>	<b>(33,429.90)</b>
<b>Total Operating Exp.</b>	<b>240,598.56</b>	<b>1,030,851.49</b>	<b>1,193,423.67</b>	<b>3,539,723.00</b>	<b>162,572.18</b>
<b>Net Operating Inc.</b>	<b>(98,298.13)</b>	<b>(156,928.17)</b>		<b>(1,070,371.00)</b>	

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Water Fund Disbursements Detail - April 2022

<u>Name</u>	<u>account descr.</u>	<u>amt.</u>
<b><u>SUPPLY &amp; TREATMENT</u></b>		
Materials & Supplies		\$ 3,518.59
L/B Water		\$ 1,281.60
L/B Water		\$ 1,621.00
Fastenal Company		\$ 1,180.85
W.F. Welliver & Son Inc.		\$ 1,063.20
Chemicals		\$ 1,865.44
Univar		\$ 18,121.87
Univar		\$ 3,270.02
Lab Testing		\$ 1,251.00
Maintenance		\$ 4.08
Process Control Solutions		\$ 7,822.00
Process Control Solutions		\$ 5,596.50
Process Control Solutions		\$ 8,977.50
Process Control Solutions		\$ 5,805.00
Process Control Solutions		\$ 2,668.58
Process Control Solutions		\$ 2,950.00
Power		\$ 5,672.53
Salaries		\$ 23,832.00
<b><u>Total</u></b>		<b><u>\$ 96,501.76</u></b>
<b><u>DISTRIBUTION</u></b>		
Materials & Supplies		\$ 16,527.13
L/B Water		\$ 14,541.00
Best Line Equipment		\$ 1,299.00
Vehicle Expense		\$ 515.68
WEX		\$ 1,044.70
Horne, Brad		\$ 1,500.00
Fulton & Susq. Loan		\$ 19,760.00
Salaries		\$ 18,986.48
<b><u>Total</u></b>		<b><u>\$ 74,173.99</u></b>
<b><u>ADMINISTRATION</u></b>		
FICA		\$ 3,742.46
Materials & Supplies		\$ 2,529.83
Professional Services		\$ 1,047.50
Communications		\$ 594.41
Insurance & Benefits		\$ 1,417.91
PIRMA		\$ 1,567.00
PIRMA		\$ 2,148.00
PIRMA		\$ 12,766.00
PMHIC		\$ 26,875.56
Miscellaneous		\$ 478.00

<u>Name</u>	<u>account descr.</u>	<u>amt.</u>
Salaries		\$ 6,356.14
<b><u>Total</u></b>		<b><u>\$ 59,522.81</u></b>

**NON-RECURRING CHARGES**

Upgrades		
Victor E Muncy, Inc.		\$ 10,400.00
<b><u>Total</u></b>		<b><u>\$ 10,400.00</u></b>
Filter & Pump Expenses (Loan)		\$ -
<b>TOTAL DISBURSEMENTS</b>		<b><u>\$ 240,598.56</u></b>

Danville Municipal Authority  
Water Facility Operating Report  
Notes –April 2022

**Revenues**

#1 Operating Revenue – Unmetered Sales - Payments received in May should bring this account in line with the budget.

#2 Operating Revenue - Metered Sales – Payments received in May should bring this account in line with the budget.

#3 Operating Revenue – GMC - Payments received in May should bring this account in line with the budget.

#4 Operating Revenue – Suez – Usage down.

**Expenses**

#5 Supply & Treatment – Materials & Supplies – Spending on this line item will slow down for the remainder of the year.

#6 Non-recurring Charges – Equipment – Purchased skid steer from Medico \$73,827.

#7 Non-recurring Charges – New Capital – Filter & pump projects, will be paid by loan.

## 12 Month Recap

	<u>Revenue</u>	<u>Expense</u>	<u>Net Income/Loss</u>
May-21	\$188,289.53	\$279,572.75	-\$91,283.22
Jun-21	\$190,034.88	\$240,680.13	-\$50,645.25
Jul-21	\$191,517.50	\$192,224.78	-\$707.28
Aug-21	\$197,403.12	\$497,732.33	-\$300,329.21
Sep-21	\$252,852.91	\$122,927.28	\$129,925.63
Oct-21	\$116,536.81	\$487,571.78	-\$371,034.97
Nov-21	\$169,075.85	\$132,116.63	\$36,959.22
Dec-21	\$175,210.53	\$197,181.06	-\$21,970.53
Jan-22	\$386,874.74	\$362,515.13	\$24,359.61
Feb-22	\$153,040.83	\$191,243.17	-\$38,202.34
Mar-22	\$191,707.32	\$236,494.63	-\$44,787.31
Apr-22	\$142,300.43	\$240,598.56	-\$98,298.13
Total	\$2,354,844.45	\$3,180,858.23	-\$826,013.78
Average	\$196,237.04	\$265,071.52	-\$68,834.48



Report from the Danville Borough Manager  
Municipal Authority Meeting  
Monday, May 16<sup>th</sup>, 2022

Water

- Management Agreement between the Authority & the Borough, attached.
- DEP water withdrawal permit renewal – see Brad’s report and scope of work proposal from the Gannett Fleming, to be provided at the meeting

Sewer

- Update on Riverside’s testing
- Spec for automatic fence entrance – see Jane’s report

Other

- Valley Township – payment status, attached.
- Meeting with VTMA
- Water & Sewer rate study
- Receipt of Annual Audit and DCED report for 12/31/21

AGREEMENT

THIS AGREEMENT, dated this 10<sup>th</sup> day of July, 1990, between the BOROUGH OF DANVILLE, Montour County, Pennsylvania (the "Borough"), and the DANVILLE MUNICIPAL AUTHORITY (the "Authority").

WITNESSETH:

WHEREAS, the Authority owns a water supply and distribution system serving the Borough, which water system hereinafter is referred to as the "Water System"; and,

WHEREAS, in order to finance the costs and expenses of certain additions, alterations and improvements to the Water System, and to satisfy the obligations of the Authority pursuant to Water Revenue Bond - Series of 1977, dated April 13, 1977, the Authority has issued certain Water Revenue Bonds - Series of 1988 dated July 1, 1988 (the "Indenture"), pursuant to Resolution of July 5, 1988 (the "Resolution"); and,

WHEREAS, pursuant to a Resolution of July 9, 1990, the Authority has authorized the employment of the Borough to manage or operate the Water System on behalf of the Authority and to perform other functions of the Authority with respect to the Water System and to delegate to the Borough such duties of the Authority as it shall deem advisable and as it lawfully may delegate; and,

WHEREAS, the Authority and the Borough have decided that the Borough should undertake management and operation of the Water System to the extent that the duties of the Authority may be delegated to the Borough; and,

WHEREAS, the parties hereto wish to set forth the terms upon which the Borough shall manage and operate the Water System.

NOW, THEREFORE, THIS AGREEMENT WITNESSETH, That for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration paid to each of the parties by the other, the receipt whereof is hereby acknowledged by each party, and of the mutual covenants and agreements hereinafter contained, the parties hereto, intending to be legally bound hereby, do covenant and agree as follows:

1. The Authority engages the Borough to be manager and operator of the Water System for the term of this Agreement and the Borough agrees to manage and operate the Water System on the terms and conditions hereinafter set forth.

2. The Borough shall manage and operate the Water System at all times in compliance with the terms of the July 5, 1988 Resolution and the Indenture of July 1, 1988.

3. In its capacity as manager and operator, and subject at all times to supervision by the Authority in the exercise and discharge of its duties under the law and under the Resolution, the Borough shall render to the Authority the following services during the term hereof:

A. Maintain the Water System in good repair and operating condition.

B. Continuously operate the Water System.

C. Make all necessary and proper repairs, renewals, replacements and improvements thereto in order to maintain adequate service.

D. The Borough shall provide for the continued efficient operation and maintenance of the Water System and for the furnishing of adequate and satisfactory water service to consumers.

E. The Borough shall employ such persons as are required to properly operate and maintain the Water System.

F. The Borough shall provide and supply the necessary services, materials, supplies and equipment for the operation and maintenance of the Water System.

G. The Borough shall keep and maintain all books, accounts and records required in connection with the operation of the Water System in accordance with applicable provisions of the Resolution.

H. The Borough shall maintain adequate insurance against fire and such other risks as are usually and generally included in extended coverage endorsements and any other proper insurance, all as required by the Resolution, and shall report on the extent of such insurance coverage to the Authority in each year in order that the Authority, in turn, may comply with the Resolution.

I. The Borough shall bill and collect for water service and shall handle all matters arising from such billing and collecting.

J. The Borough shall keep the Authority informed of the amount of collections made and, if necessary, shall advise the Authority of the necessity of any change in rates and

shall cooperate with the Authority in adopting any such new rates.

K. The Authority shall provide for performance of all services, the expense of which can properly be paid from the Revenue Fund established in the Resolution and the Indenture.

L. In general, the Borough shall render all reasonable assistance to the Authority in order to enable the Authority to perform and fulfill its obligations under the Resolution, to secure efficient and economical administration and operation of the Water System, and to assure adequate and efficient water service at the lowest possible rates and charges to consumers.

4. The Borough shall deposit all Water Revenues, as defined in the Resolution, in the Revenue Fund established under the Resolution, as required by the Resolution. Proper officers or employees of the Borough shall be authorized to submit requisitions to the Board of the Authority which shall make payment on said requisitions of costs properly chargeable to the Revenue Fund; said requisitions may be either for specific stated charges or may cover estimated expenses over a reasonable period of time, in which latter case the Borough shall account to the Authority for the expenditures actually made.

5. The Borough agrees to cause all officers and employees of the Borough handling funds relating to the Water System to be bonded at all times in adequate amounts by a responsible surety company or surety companies duly qualified to do business in the Commonwealth of Pennsylvania and satisfactory to the Authority.

6. The books, records and accounts of the Borough, as manager, shall be open for inspection by the Authority or its authorized agents at any reasonable time.

7. The Borough shall charge no fee or commission for the management and operation of the Water System; provided, however, that all proper expenses incurred in such management and operation shall be paid, as provided herein, from the Revenue Fund.

8. The Authority agrees to employ a consulting engineer who shall be acceptable to the Borough and who shall act as consulting engineer to the Borough in all matters relating to operation of the Water System.

9. This Agreement shall continue in effect for the term of five (5) years, and from year to year thereafter, unless either party shall give written notice of its desire to terminate the Agreement at the expiration of any term thereof, such notice to be given at least sixty (60) days before the effective date of termination.

10. This Agreement shall be construed by the parties in conformity with the following express agreement of the parties hereto:

a. The Authority and the Borough desire to have the Borough undertake the management and operation of the Water System so far as permissible under the terms of the Resolution and any applicable law.

b. The Authority shall not be relieved of its ultimate responsibility for obligations imposed on the Authority by the Resolution. The Authority agrees that it will adjust

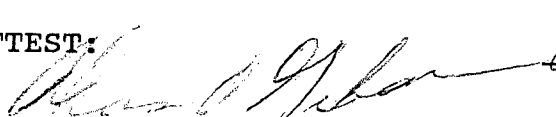
water rates, rents and charges to meet all of its obligations under the Resolution, and in particular, to pay the reasonable operating costs of the Water System under the management and operation of the Borough.

c. The provisions of this Agreement shall be subordinate to the provisions of the Resolution in all respects.

IN WITNESS WHEREOF, the Borough of Danville, Montour County, Pennsylvania, has caused this Agreement to be executed in its name and in its behalf by its Mayor and the President or Vice President of its council and its corporate seal to be affixed hereunto and attested by its Secretary or Assistant Secretary and the Danville Municipal Authority has caused this Agreement to be executed in its name and in its behalf by its Chairman or Vice Chairman and its corporate seal to be affixed hereunto and attested by its Secretary or Assistant Secretary.

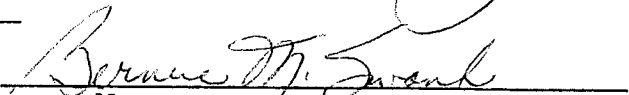
BOROUGH OF DANVILLE,  
Montour County, Pennsylvania

ATTEST:

  
Secretary

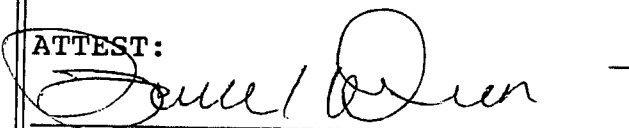
  
President of Council


(SEAL)

  
Mayor

DANVILLE MUNICIPAL AUTHORITY

ATTEST:

  
Secretary

  
Chairman

(SEAL)

Danville Municipal Authority  
Sewer System Monthly Financial Report  
April 30, 2022

Revenue/ Expense	Recorded Operations		Budget Estimates		Budget Surplus/ (Deficit) YTD
	Current Year		Current Year		
	Current Month	Y-T-D Total	Current Month	Y-T-D Total	
<b>OPERATING REVENUE</b>					
Metered Sales	29,274.93	98,126.48	97,333.33	292,000.00	793.15
Unmetered Sales	57,965.91	330,058.63	338,333.33	1,015,000.00	(8,274.70) 1
Suez	77,430.16	300,047.16	320,000.00	960,000.00	(19,952.84) 2
Geisinger Medical Center	0.00	147,033.48	196,033.33	588,100.00	(48,999.85) 3
Danville State Hospital	0.00	57,454.54	90,000.00	270,000.00	(32,545.46) 4
Riverside	0.00	44,202.89	69,333.33	208,000.00	(25,130.44) 5
Cooper	5,578.09	22,773.58	22,000.00	66,000.00	773.58
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Pension	0.00	0.00	0.00	54,842.00	0.00
Valley Township	20,394.18	64,624.18	61,000.00	183,000.00	3,624.18
Administrative Fees	27.50	2,832.18	333.33	1,000.00	2,498.85
Sale of Services	0.00	3,813.84	1,666.67	5,000.00	2,147.17
Riverside O & M	1,775.00	5,325.00	7,100.00	21,300.00	(1,775.00)
Valley Sampling	0.00	760.00	760.00	2,280.00	0.00
Solid Waste	1,624.00	6,696.00	3,600.00	10,800.00	3,096.00
Interest Earnings	531.84	1,362.26	366.67	1,100.00	995.59
Sale of Assets	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Rev.</b>	<b>194,601.61</b>	<b>1,085,110.22</b>	<b>1,207,860.00</b>	<b>3,678,422.00</b>	<b>(122,749.78)</b>



Danville Municipal Authority  
Sewer System Monthly Financial Report  
April 30, 2022

Revenue/ Expense	Recorded Operations		Budget Estimates		Budget Surplus/ (Deficit) YTD
	Current Year		Current Year		
	Current Month	Y-T-D Total	Current Month	Y-T-D Total	
<b>OPERATING EXPENSE</b>					
<b>Sewer System Collection</b>					
Salaries - Collection System	693.28	3,298.06	16,298.46	42,376.00	13,000.40
Supplies	0.00	0.00	133.33	400.00	133.33
Vehicle Parts	0.00	0.00	166.67	500.00	166.67
Capital Improvements - General	0.00	0.00	58,307.33	174,922.00	58,307.33
Meter Project	11,267.78	11,267.78	54,775.00	164,325.00	43,507.22
Electricity - Collections	300.71	1,227.37	1,400.00	4,200.00	172.63
Repairs & Maintenance Services	0.00	0.00	1,100.00	3,300.00	1,100.00
Contracted Services	0.00	0.00	16,666.67	50,000.00	16,666.67
Salaries - Riverside	593.40	1,739.66	3,712.67	11,138.00	1,973.01
Pennvest Loan Pymts - collection	38,527.40	154,109.60	154,109.67	462,329.00	0.07
FNB Loan Payment	0.00	0.00	0.00	0.00	0.00
Capital Project Financing	0.00	0.00	0.00	0.00	0.00
Riverside Pump St. Materials	125.00	375.00	500.00	1,500.00	125.00
Pump Station Materials	125.00	375.00	500.00	1,500.00	125.00
<b>Total Collection System</b>	<b>51,632.57</b>	<b>172,392.47</b>	<b>152,560.13</b>	<b>916,490.00</b>	<b>135,027.26</b>
<b>Sewer System Operations</b>					
Salaries - Treatment	32,238.72	133,213.88	144,696.15	376,210.00	11,482.27
Chemicals	12,333.54	44,129.55	56,666.67	170,000.00	12,537.12
Laboratory Supplies	0.00	19.90	166.67	500.00	146.77
Heating Fuel	2,500.26	23,433.28	20,000.00	60,000.00	(3,433.28)
Oil, Gas, & Grease	0.00	0.00	0.00	0.00	0.00
Clothing & Uniforms	298.31	298.31	33.33	100.00	(264.98)
Vehicle Expense	628.22	2,037.49	6,666.67	20,000.00	4,629.18
Small Tools & Minor Equipment	0.00	0.00	0.00	0.00	0.00
Maintenance Supplies - Misc.	0.00	859.77	2,000.00	6,000.00	1,140.23
Laboratory Services	2,307.00	9,046.00	11,666.67	35,000.00	2,620.67
Electricity	20,093.33	41,057.59	43,333.33	130,000.00	2,275.74
Solid Waste	0.00	48,773.00	18,565.00	55,695.00	(30,208.00)
Water	0.00	1,425.00	1,900.00	5,700.00	475.00
Equip. Repairs & Maintenance	22,386.47	59,596.63	25,000.00	75,000.00	(34,596.63)
Rent of Machinery & Equipment	0.00	0.00	0.00	0.00	0.00
Contracted Services	2,538.54	19,635.92	14,666.67	40,000.00	(4,969.25)
Capital Construction - Gen. & Infrac	1,577.23	28,023.27	69,171.33	207,514.00	41,148.06
Equipment	0.00	122,692.00	0.00	0.00	(122,692.00)
<b>Total System Operations</b>	<b>96,901.62</b>	<b>534,241.59</b>	<b>414,532.49</b>	<b>1,181,719.00</b>	<b>(119,709.10)</b>
<b>Debt Principal &amp; Interest</b>					
Penn Vest Loan Payment	67,403.00	337,015.00	337,015.00	808,836.00	0.00
<b>Total Debt Payments</b>	<b>67,403.00</b>	<b>337,015.00</b>	<b>337,015.00</b>	<b>808,836.00</b>	<b>0.00</b>

Danville Municipal Authority  
Sewer System Monthly Financial Report  
April 30, 2022

Revenue/ Expense	Recorded Operations		Budget Estimates		Budget Surplus/ (Deficit) YTD
	Current Year		Current Year		
	Current Month	Y-T-D Total	Current Month	Y-T-D Total	
<b>Sewer Administration</b>					
Salaries & Wages	6,507.54	31,364.75	32,493.08	84,482.00	1,128.33
Dental Insurance	327.32	630.70	702.67	2,108.00	71.97
Health Insurance	17,217.70	74,344.40	82,274.17	197,458.00	7,929.77
Life Insurance	52.67	211.70	262.00	786.00	50.30
Pension	0.00	0.00	39,986.00	119,958.00	39,986.00
FICA	3,056.23	13,502.71	13,112.33	39,337.00	(390.38)
Supplies	1,134.64	4,037.77	3,333.33	10,000.00	(704.44)
Accounting & Auditing	0.00	625.00	3,125.00	9,375.00	2,500.00
Legal Consulting	537.50	1,612.50	5,000.00	15,000.00	3,387.50
Engineering Services	2,138.41	9,746.79	14,833.33	44,500.00	5,086.54
Communications	221.78	2,312.58	1,666.67	5,000.00	(645.91)
Travel & Education	434.33	1,484.33	706.67	2,120.00	(777.66)
Advertising, Printing	356.69	796.80	666.67	2,000.00	(130.13)
Liability	20,518.00	20,518.00	25,939.00	25,939.00	5,421.00
Workers Compensation	0.00	0.00	17,684.67	53,054.00	17,684.67
Vehicle Insurance	2,489.50	2,489.50	1,324.33	3,973.00	(1,165.17)
Fire Insurance	0.00	0.00	4,824.33	14,473.00	4,824.33
Flood Insurance	0.00	0.00	0.00	0.00	0.00
Dues, Subscriptions & Member.	184.58	546.24	166.67	500.00	(379.57)
DEP Annual Fees	0.00	0.00	583.33	1,750.00	583.33
Contracted Services	0.00	76.67	300.00	900.00	223.33
Prior Year Expense	0.00	1,920.00	0.00	0.00	(1,920.00)
<b>Total Administration</b>	<b>55,176.89</b>	<b>166,220.44</b>	<b>248,984.24</b>	<b>632,713.00</b>	<b>84,683.80</b>
<b>Total Operating Exp.</b>	<b>271,114.08</b>	<b>1,209,869.50</b>	<b>1,153,091.86</b>	<b>3,539,758.00</b>	<b>100,001.96</b>
<b>Net Operating Inc.</b>	<b>(76,512.47)</b>	<b>(124,759.28)</b>		<b>138,664.00</b>	

Sewer Fund Disbursements	April 30, 2022	
<u>Name</u>	<u>account descr.</u>	<u>amt.</u>
<b><u>Sewer System Collections</u></b>		
Salaries-Collection	\$	693.28
Salaries-Riverside	\$	593.40
Meter Project	\$	77.50
L/B Water	\$	7,498.28
L/B Water	\$	3,692.00
Electricity	\$	300.71
Pennvest Loan Payment	\$	38,527.40
Riverside Sampling	\$	125.00
Valley Sampling	\$	125.00
<b><u>Total Sewer System Operations</u></b>	<b>\$</b>	<b>51,632.57</b>
<b><u>Sewer System Operations</u></b>		
Chemicals		
Univar	\$	2,141.24
Univar	\$	10,192.30
Heating Fuel	\$	2,500.26
Clothing & Uniforms	\$	298.31
Vehicle Expense	\$	628.22
Lab Services	\$	2,307.00
Electricity	\$	20,093.33
Equip. Repairs & Maintenance	\$	1,464.30
USA Bluebook	\$	4,915.25
JS Instr. & Calibr. LLC	\$	6,200.00
JS Instr. & Calibr. LLC	\$	3,580.00
OPSCO Service Inc.	\$	1,037.24
OPSCO Service Inc.	\$	1,427.50
OPSCO Service Inc.	\$	2,400.29
North East Technical Sales, Inc.	\$	1,361.89
Contracted Services	\$	1,050.54
JS Instr. & Calibr. LLC	\$	1,488.00
Capital Construction		
Gannett Fleming	\$	1,577.23
Penn Vest Loan Payment	\$	67,403.00
Salaries-Treatment	\$	32,238.72
<b><u>Total Sewer System Operations</u></b>	<b>\$</b>	<b>164,304.62</b>
<b><u>Sewer Administration</u></b>		
Dental Insurance	\$	327.32
Health Insurance	\$	274.75
PMHIC	\$	16,942.95
Life Insurance	\$	52.67
FICA	\$	3,056.23
Supplies	\$	1,134.64
Legal Consulting	\$	537.50
Engineering		
Gannett Fleming	\$	2,138.41
Communications	\$	221.78
Travel & Education	\$	434.33
Advertising & Printing	\$	356.69
Liability		
PIRMA	\$	2,148.00

Sewer Fund Disbursements

April 30, 2022

<u>Name</u>	<u>account descr.</u>	<u>amt.</u>
PIRMA		\$ 18,370.00
Vehicle Insurance		\$ 235.50
PIRMA		\$ 2,254.00
Dues, Subscriptions & Memberships		\$ 184.58
Salary - Administration		\$ 6,507.54
<b><u>Total - Administration</u></b>		<b>\$ 55,176.89</b>
<b>TOTAL DISBURSEMENTS</b>		<b>\$ 271,114.08</b>

Danville Municipal Authority  
Sewer Treatment Facility Operating Report  
Notes – April 2022

**Revenues**

- #1 Operating Revenue – Unmetered Sales – Payments received in May should bring this account in line with the budget.
- #2 Operating Revenue – Suez – Bill is based off DMA expenses, expenses low.
- #3 Operating Revenue – GMC – Billed quarterly, invoice due 6/30/22.
- #4 Operating Revenue – DSH – Billed quarterly, invoice due 5/11/22.
- #5 Operating Revenue – Riverside – Billed quarterly, invoice due 6/11/22.

**Expenses**

- #6 Sewer System Operations – Solid Waste – Annual transfer to Borough.
- #7 Sewer System Operations – Equip. Repairs & Maintenance – \$21,329.17 to Martins Electrical Service for rebuild of pumps.
- #8 Sewer System Operations – Equipment – Sludge Truck from 2021 budget \$122,692.

## 12 Month Recap

May-21	\$253,651.45	\$237,106.44	\$16,545.01
Jun-21	\$424,420.41	\$261,440.04	\$162,980.37
Jul-21	\$228,871.70	\$129,413.22	\$99,458.48
Aug-21	\$260,262.05	\$113,279.26	\$146,982.79
Sep-21	\$235,001.44	\$102,495.53	\$132,505.91
Oct-21	\$298,490.06	\$338,563.35	-\$40,073.29
Nov-21	\$179,636.06	\$202,338.94	-\$22,702.88
Dec-21	\$364,776.82	\$222,975.95	\$141,800.87
Jan-22	\$206,589.49	\$387,165.44	-\$180,575.95
Feb-22	\$195,174.42	\$255,551.96	-\$60,377.54
Mar-22	\$488,744.70	\$294,118.02	\$194,626.68
Apr-22	\$194,601.61	\$271,114.08	-\$76,512.47
Total	\$3,330,220.21	\$2,815,562.23	\$514,657.98
Average	\$277,518.35	\$234,630.19	\$42,888.17

SEWER AUTHORITY REPORT  
MAY 2022

PLANT:

- Adequate staffing remains a concern with new hire Finn out for the foreseeable future
- Nutrient numbers have improved dramatically
- Cleaned Cl2 contact tanks
- Removed algae from tanks
- New polymer used for belt press increased productivity and output
- WETT testing scheduled for summer
- DEP compliance inspection conducted ...no violation or concerns from the department
- Multiple weather extremes caused power outages this month
- New quotes for automatic gate with uniform bid requirement sent out
- Biosolids applied...DEP contacted all postings, coning, and agronomic worksheets completed

COLLECTIONS:

- Weekly jetting
- Root removal
- Met with Cole's Hardware regarding lateral issues
- Sechler Run was grey and smelled of sewage. Tracked the flow from slue spreading in Cooper Twp. DEP was alerted on 5-6
- Fisher Court. Tyler Mechanical was contracted to remove the fuel tank at Fisher Court for the upcoming project. Digging began 4-29, Tyler Mechanical struck PPL power lines and ripped wires from our meter. This left emergency repairs up to the sewer dept and an outside contractor....Fisher Court pump station was on generator power for 1 week. Though this was covered by a PPL claim that is being processed it was very impactful to the daily operation of the facility.
- Sewer repair Montour Street and Sewer repair Spruce Street
- Daily PA 1 calls
- Weekly vac at water plant
- Changed sampling dates for Riverside to coincide with their sampling schedule

Valley Township Delinquent Water & Sewer Bills

April 2020 - requested COVID-19 relief from Authority for water bills

Waived late fees

August 2020 - account became current

January 2021 - requested extension on November's sewer bill due 1/5/21

Waived late fees

Continued to make late payments on both water and sewer accounts since request in January

Lettered 10/2021 - DMA is charging penalties as of 1/2022

1/10/2022 applied penalties & credited off due to extension request

Water - #5157

October	\$18,106.22	Past Due
November	\$17,383.79	Past Due
December	\$19,550.99	Past Due
January	\$10,054.79	Past Due
February	\$3,271.79	Past Due
March	\$4,412.24	Past Due
April	<u>\$3,748.42</u>	Due 6/4
	\$76,528.24	

Samplings Due

March	\$190	due 6/11/2022
April	\$190	due 7/10/2022

Sewer - #6157

October	\$15,267.19	Past Due
November	\$9,416.66	Past Due
December	\$12,267.74	Past Due
January	\$23,898.28	Past Due
February	\$15,748.88	Due 5/17/2022
March	\$0.00	Received 2021 annual credit
April	<u>\$9,527.49</u>	Due 7/10/2022
	\$86,126.24	

Total Due \$162,654.48

\$380

**\$163,034.48**





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[gannettfleming.com](http://gannettfleming.com)

## **Engineer's Report**

Report Period: April 2022

Client Name: Danville Municipal Authority

Report Prepared By: Tia M. Trate

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### **Wastewater Treatment Plant Dewatering Project**

- Digester Pump design kicked off and in progress.

### **Fisher Court Pump Station and Franklin Street Sewer Extension Project**

- 90% Design on hold awaiting results of tank pull to determine if further action is needed. Tank pull was completed, awaiting final testing results from Contractor.

### **Act 537 Plan and UER**

- GF is finalizing cost estimate to include digester pump improvements. Resolutions signed before the end of the comment period will need to be resigned following distribution of the revised study.

### **Rate Study**

- Communication with Borough Staff is ongoing, a draft was provided for review by Borough Staff and we are addressing comments.

### **Sewer/Wastewater Annual Services**

- Alton Developer Project review was completed.
- New review for Farmhouse at Woodbine, additional information was requested.
- Annual Inspection scheduled for June 14, 2022.

### **Water Annual Services**

- Alton Developer Project review was completed.
- New review for Farmhouse at Woodbine, additional information was requested.
- Annual Plant Inspection completed May 3, 2022.
- Water Allocation Permit Renewal.

<b>Project</b>	<b>Milestone</b>	<b>Date</b>	<b>Comments</b>
Fisher Court PS Design	90% Design	August 2022	On hold pending tank pull completion
	Bid Advertisement	November 2022	**project bidding dependent on PennVest funding
	Bid Opening	May 2023	
	Award and NTP	June 2023	
PENNVEST & Act 537	Finalize Act 537 Plan Revision and send to municipalities	June 2022	
	Obtain resolutions	August 2022	
	PADEP Act 537 Approval	September 2022	
	Part 2 Permit approval	October 2022	*DEP typically takes 60 days to review, submit no later than August 1, 2022.
	PennVest Cut-off	February 2023	**Date not set
	PennVest Board Meeting	April 2023	**Date not set
	Bid Advertisement	May 2023	
WWTP Dewatering	90% Design	August 2022	
	Bid Advertisement	May 2023	**project bidding dependent on PennVest funding
	Bid Opening	May 2023	
	Award and NTP	June 2023	