

## DANVILLE BOROUGH COUNCIL MEETING MINUTES

FEBRUARY 13, 2024

Danville Borough Council held a meeting on Tuesday, February 13, 2024, at the Municipal Building, 463 Mill St., Danville at 6:00PM.

Present were Councilpersons Humphries, Gregg, Beers Jr., Wert, Stigerwalt and Woodruff. Also, present were staff members Mordan, Koser, Horne, Erlston-Phillips, Fire Chief Buckenberger, Police Chief Swank and Solicitor Mike Dennehy.

The invocation was given by Solicitor Mike Dennehy and followed by the Pledge of Allegiance to the Flag.

**Public Comments** – none

**Notification:** There was an executive session regarding personnel on Wednesday, January 24<sup>th</sup> at 6:45PM.

### **Consent items Including Financial Reports & Payment of Bills**

Motion was made by Howard Beers and seconded by Steve Humphries with a unanimous vote to approve the following:

1. Minutes -January 2, 2024.....Regular meeting
2. List of checks- Jim Gregg abstains from check paying, "Gregg's Small Engine Repair" invoices. This is on record as a standing abstention.
3. List of General Journal Entries
4. Month end Financial Reports and monthly List of Bills for payment

### **Topics/New Business**

1. Motion was made by Jim Gregg and seconded by Howard Beers with a unanimous vote to approve Sechler Run Bridge bids to the low bid by Wolyniec Construction, Inc. at \$328,268. This project is funded by a multimodal grant in the amount of \$500,000 that was awarded a few years ago. The project came in under budget and the remaining funds will be utilized at the end of the project after any change orders are received.

Joe Stigerwalt questioned if this company does good work. The engineers did their due diligence and are recommending this company. The company is certified by PennDOT to do bridge projects.

Beth Goldman, Danville Borough Resident, questioned when bidding projects does the Borough request references. Yes, when bidding is done inhouse but the engineers handled this bidding procedure and the Borough would assume they would have requested references.

2. Motion was made by Jim Gregg and seconded by Howard Beers with a unanimous vote to give preliminary approval of Ordinance No. 583 – Chapter 180, Property Maintenance without the section regarding imprisonment of 90 days. Solicitor Dennehy provided a brief history of the ordinance and previously penalties were adopted by resolution but are now required to be adopted by ordinance. B. Mordan will email a copy of the ordinance with the changes to council for overview before advertising.
3. Motion was made by Howard Beers and seconded by Joe Stigerwalt with a unanimous vote to approve a Girl Scout Cookie Booth at Canal Park.
4. Motion was made by Joe Stigerwalt and seconded by Steve Humphries with a unanimous vote to approve the Gift of Life Donor Dash.
5. Motion was made by Joe Stigerwalt and seconded by Jim Gregg with a unanimous vote to approve the agreement for Statewide Tax Recovery to collect delinquent local services tax on behalf of the Danville Borough. This has been the past procedure for collecting delinquent local services tax but Statewide wanted an official agreement.
6. Motion was made by Howard Beers and seconded by Joe Stigerwalt with a unanimous vote to approve Resolution 2024-01 authorizing Statewide Tax Recovery to collect delinquent local services tax. Items 5 and 6 go hand in hand, the agreement is required by the company and the resolution is required by the Borough.
7. Motion was made by Joe Stigerwalt and seconded by Steve Humphries with a unanimous vote to approve the request from a consulting firm to identify the Danville Borough as the grantee/administrator of the funding for a Redevelopment Assistance Capital Program grant. The grant is for the site construction of the proposed Wawa and the firm provided a match commitment letter. This will be the same process as Green Light Go grant request from Wawa. The Borough will get an administrative fee at the minimum of \$16,798.16. The compliance audit will be absorbed by the Danville Development, LLC.

Beth Goldman, Danville Borough Resident, inquired about how much is Mahoning Township getting for this request. The Borough is unaware if Mahoning Township has received the same request but it could only be for the other 50% of the project so it would be the same administrative fee as the Boroughs. Most grants you cannot apply twice for the same project.

**Correspondence & FYI Items**

1. Committee list for 2024 was attached.
2. Electronic Recycling Day is scheduled for Saturday, April 13<sup>th</sup> 9am-1pm at the Danville Soccer Park. This event is open to the public.
3. Dumpster Day is scheduled for Saturday, April 20<sup>th</sup> 7am-1pm at the Danville Soccer Park. This event is for Danville Borough Residents only. A citizen has requested for this event to be advertised annually. M. Rockwell will acquire quotes for advertising and this will be an agenda item at the March meeting.

**Unfinished/Old Business - none**

**Committees**

Finance.....Howard Beers, Jr.

Personnel.....Joe Stigerwalt

1. The executive session regarding personnel is postponed until the March meeting.

Property.....Stephen Humphries

Water.....Jim Gregg

Public Safety (fire).....Joe Stigerwalt

Chief Buckenberger ordered 4 EV blankets for electric battery fires. Discussion occurred on the functionality and necessity of the EV blankets. He also reported that he will be discussing the consolidation study with the four departments and if they agree, he will be requesting a letter of intent from Council to proceed with the consolidation study. The study is performed by the State for free and there is no obligation to implement the plan established from the study.

Flood.....Jim Gregg

Police.....Mayor Swank

Streets.....Howard Beers, Jr.

Kudos was given to the Street Department for the snow removal today. B. Koser acknowledged the compliment and gave commends to the Sewer and Water Departments for helping.

Sewer.....Jim Gregg

COG.....Stephen Humphries

S. Humphries was offered chair and respectfully declined due to most COG business is Township related. He did humbly accept the vice chair appointment. The next meeting is in March at the Danville Borough Building.

EMA.....Tyler Patterson

Mayor's Report.....Mayor Swank

Codes, Zoning & Health.....Byard Woodruff

1. Health report was attached.

**Other Business** - none

**News Media**

Geri Gibbons with the Press Enterprise stated the Borough can put Dumpster Day in the Mill Street Beat by reaching out to her and requesting this. The Borough will request Geri to place Dumpster Day and Electronic Recycling Day in the Mill Street Beat. M. Rockwell has already contracted surrounding municipalities regarding Electronic Recycling Day.

**Adjournment**

There being no further business, the meeting was adjourned at 6:30pm.

  
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Brindy Mordan  
Danville Borough Manager