

**PLEASE TURN OFF ALL CELL PHONES**

**Danville Borough Council Meeting**

**Agenda**

**March 12, 2024**

Call to Order..... President Deroba

Roll Call.....B. Mordan

Invocation & Pledge of Allegiance.....President Deroba

**Public Comments**.....President Deroba

Open discussion is encouraged during any agenda item

**Notification:** There was an executive session regarding personnel and a possible legal matter on Tuesday, February 19<sup>th</sup> at 8:00PM and an executive session regarding personnel on Thursday, February 28<sup>th</sup> at 7:10PM.

**Consent Items including Financial Reports & Payment of Bills**.....Council President

1. Minutes – February 13, 2024.....Regular Meeting
2. List of Checks – Jim Gregg abstains from the check paying, “Gregg’s Small Engine Repair” invoices. This is on record as a standing abstention.
3. List of General Journal Entries
4. Month end Financial Reports and Monthly List of Bills for payment

**Action Items from Previous Meetings**.....President Deroba

1. Ordinance No. 583 amending Chapter 180, entitled Property Maintenance, establishing violations and penalties has been advertised and is ready for adoption, attached as page 1.

**Topics/New Business**.....President Deroba

1. Act 537 Plan Update Resolution 2024-02, attached as page 2.
2. Approval of Rock God Annual Block Party requesting the municipal lot and closure of Rooney Avenue between Canal Street and Penn Street and for the open container rule to be lifted in the area of the block party, attached as page 3.
3. Approval of 5K Fundraiser at Hess Field, attached as page 4.

**Correspondence & FYI Items**.....President Deroba

1. Electronic Recycling Day is scheduled for Saturday, April 13<sup>th</sup> 9am-1pm at the Danville Soccer Park. This event is open to the public.
2. Dumpster Day is scheduled for Saturday, April 20<sup>th</sup> 7am-1pm at the Danville Soccer Park. This event is for Danville Borough Residents only.
3. CDBG FFY 2024 Funds Schedule, attached as page 5. First Public Hearing will be held Tuesday, April 9, 2024 at 6:00PM in the Council Chambers.

**Unfinished/Old Business**.....President Deroba

**Committees**

Finance.....Mr. Beers

Personnel.....Mr. Stigerwalt

- 1. Mike Walters, Street Laborer, has successfully completed his probationary period and is recommended to be hired as a full-time Borough employee.
- 2. Ryann Cymbala, Administrative Assistant, has successfully completed her probationary period and is recommended to be hired as a full-time Borough employee.

Property.....Mr. Humphries

Water.....Mr. Gregg

Public Safety (fire).....Mr. Stigerwalt

Flood.....Mr. Gregg

Police.....Mayor Swank

Streets.....Mr. Beers

- 1. Resolution 2024-03 Designating a stop intersection at Wall and State Streets, attached as page 6.
- 2. Intent to adopt Ordinance No. 584 amending Chapter 216 Streets, Sidewalks and Driveways, Section 31, attached as page 7.
- 3. Intent to adopt Ordinance No. 585 amending Chapter 231 Trees, Section 17 A, attached as page 8.

Sewer.....Mr. Gregg

COG.....Mr. Humphries

DBA.....President Deroba

EMA.....Mr. Patterson

Mayor’s Report.....Mayor Swank

Codes, Zoning & Health.....Mr. Woodruff

- 1. Health report attached as page 9.

**Other Business**.....President Deroba

**News Media**.....President Deroba

**Adjournment**.....President Deroba

Ordinance No. 583

An ordinance amending Chapter 180, of the Code of the Borough of Danville, entitled Property Maintenance for the purpose of establishing violations and penalties.

Section I: Chapter 180, Section 180-4 of the Code of the Borough of Danville is hereby amended to add the following:

D.1 Section 106.4. Delete last sentence and add "Any person, firm or corporation who shall fail to comply with the requirements of this chapter or violate the terms hereof shall, upon conviction thereof, be sentenced to pay a fine of not more than \$1,000, plus costs of prosecution; provided, however, that each day's continuance of a violation of any of the provisions of this chapter shall constitute a separate offense.

Section II: All other parts of Chapter 180, of the Code of the Borough of Danville hereby reenacted without change except as set forth above.

Section III: The Ordinance shall take effect immediately upon adoption.

ORDAINED AND ADOPTED this 12<sup>th</sup> day of March 2024.

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Mark Deroba, Council President

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Bernie Swank, Mayor

ATTEST

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Brindy Mordan, Borough Manager

(SEAL)

**RESOLUTION NO. 2024-02**  
**DANVILLE BOROUGH**  
**RESOLUTION OF ACT 537 PLAN UPDATE**

RESOLUTION OF THE COUNCIL OF THE DANVILLE BOROUGH, MONTOUR COUNTY, PENNSYLVANIA (hereinafter "the municipality")

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of water and/or environmental health hazards with sewage wastes, and to revise said Plan whenever it is necessary to meet the sewage disposal needs of the municipality, and

WHEREAS, Gannett Fleming, Inc. has prepared an Act 537 Special Study for the Valley Township Asset Transfer. This plan is for the sole purpose of addressing the PA DEP Act 537 requirements for the wastewater disposal system transfer of the Valley Township Assets to the Danville Municipal Authority.

WHEREAS, the alternative of choice to be implemented is Alternative 2 – Sale of the Valley Township System to the Danville Municipal Authority.

WHEREAS, Danville Borough finds that the Act 537 Special Study described above conforms to applicable zoning and subdivision ordinances and to other municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the Council of Danville Borough, Montour County hereby adopt and submit to the Department of Environmental Protection for its approval as an update of the "Official Plan" of the Borough the above referenced Act 537 Special Study. The Borough hereby assures the Department of the complete and timely implementation of the said plan as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended.)

I, Mark Deroba, Council President, Danville Borough hereby certify that the foregoing is a true and correct copy of the Borough's Resolution No. 2024-02, adopted March 12, 2024.

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Mark Deroba, Borough Council President

(SEAL)

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Attest: Brindy Mordan, Borough Manager

## Brindy Mordan

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**From:** Ben Yagle <ben@rockgodbeer.com>  
**Sent:** Monday, February 19, 2024 2:09 PM  
**To:** Brindy Mordan  
**Subject:** Block party

Hi Brindy,  
I hope all is well.

Can you get us on the agenda for the next council meeting for our block party on September 14th? For the open container and road closure. Thank you.

Cheers,

Ben Yagle  
Rock God Brewing Company

**From:** Brooke Erdley <[brooke.erdley@gmail.com](mailto:brooke.erdley@gmail.com)>  
**Sent:** Tuesday, February 13, 2024 2:40 PM  
**To:** Brindy Mordan <[bmordan@danvilleboro.org](mailto:bmordan@danvilleboro.org)>  
**Subject:** Seeking Council Approval for 5k Event

Good Afternoon Ms. Mordan.

I was given your email in regards to seeking approval for a 5k fundraiser we would like to have. The information is as follows:

Date: Saturday May 11th, 2024

Location: Hess Fields

Time: Race will begin at approximately 9a.

Fire Police: Yes

Road Closures: None

-The race will occur mostly on the trails surrounding Hess Fields but it will briefly be on the road from the J. Manley Robbins Trailhead, onto Montour Street, around to Beaver Place, across the bridge that goes over the creek, then back through the Meadow Lane development to the trails again.

-We will be utilizing a timing company but they bring their own start/finish line as well as a generator to run their equipment.

-We expect to be there at approximately 7a to begin setup and should be completely out by noon at the latest. We will be placing volunteers throughout the race to make sure no one veers off the designated track and to direct traffic on any roadways.

Please let me know what additional information you need from me and I will be happy to provide it.

Sincerely,

Brooke Erdley

570-428-5578

**APPLICATION PREPARATION SCHEDULE**  
**DANVILLE BOROUGH**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**FFY 2024**

Public Notice Publication/Post Date - The Press Enterprise	Tuesday, March 26, 2024
First Public Hearing Danville Borough Council Chambers	Tuesday, April 9, 2024 6:00 PM
Project Summaries Due	Friday, May 31, 2024
<b>Project Review and Finalization*</b> Danville Borough Council Chambers	<b>Tuesday, June 11, 2024</b> <b>6:00 PM</b>
<b>Board of Commissioners' Project Review and Finalization**</b> Commissioners' Board Room	<b>Tuesday, July 23, 2024</b> <b>11:00 AM</b>
Final Public Hearing Notice Publication/Post Date - The Press Enterprise	Tuesday, August 27, 2024
Final Public Hearing Commissioners' Board Room	Tuesday, September 10, 2024 11:00 AM
<b>Approval of Resolution to Submit Application**</b> Commissioners' Board Room	<b>Tuesday, September 10, 2024</b> <b>11:00 AM</b>
Estimated Application Submission	October 22, 2024

\* Denotes formal action by the Danville Borough Council

\*\* Denotes formal action by the Board of Montour County Commissioners

Estimated FFY 2024 Allocation: \$95,000.00



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RESOLUTION

2024-03

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF DANVILLE DESIGNATING A STOP INTERSECTION PURSUANT TO CHAPTER 237 OF THE CODE OF THE BOROUGH OF DANVILE TITLED "TRAFFIC REGULATIONS".

WHEREAS, Chapter 237 Traffic Regulations of The Borough of Danville sets forth the rules and regulations governing the Borough of Danville's various traffic regulations.

WHEREAS, Section 237-14 Stop Intersections allows Borough Council to designate the locations of stop signs.

NOW, THEREFORE, be it resolved by the Borough Council of the Borough of Danville, designates the following stop signs:

Stop Sign on	Direction of Travel	At Intersection of
Wall Street	East	Wall St & State St
Wall Street	West	Wall St & State St

All other provisions of Chapter 237 of the Code of the Borough of Danville shall remain unchanged.

ADOPTED THIS 12th day of March, 2024.

BOROUGH OF DANVILLE

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Mark Deroba, Council President

ATTEST

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Brindy Mordan, Borough Manager

(SEAL)

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Ordinance No. 584

An ordinance amending Chapter 216, of the Code of the Borough of Danville, entitled Streets, Sidewalks and Driveways

Section I: Chapter 216, Section 216-31 of the Code of the Borough of Danville is hereby amended as following:

Any person who shall violate any provisions of this article shall, upon conviction thereof, be punishable by a fine of not more than \$1,000, costs of such proceedings and cost of repairs or, upon default of payment of such fines and costs, by imprisonment in the county jail for a term of not more than 30 days. The continuation of such violation for each successful day shall constitute a separate offense, and the person or persons allowing or permitting the continuation of the violation may be punished as provided above for each separate offense.

Section II: All other parts of Chapter 216, of the Code of the Borough of Danville hereby reenacted without change except as set forth above.

Section III: The Ordinance shall take effect immediately upon adoption.

ORDAINED AND ADOPTED this 9<sup>th</sup> day of April 2024.

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Mark Deroba, Council President

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Bernie Swank, Mayor

ATTEST

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Brindy Mordan, Borough Manager

(SEAL)

Ordinance No. 585

An ordinance amending Chapter 231, of the Code of the Borough of Danville, entitled Trees

Section I: Chapter 231, Section 231-17 A. of the Code of the Borough of Danville is hereby amended as following:

All such existing poplar, willow or other trees which the Borough Street Superintendent, upon inspection, shall find and declare to be injurious or destructive to walks, pavements, curbs, walls or other public or private structures shall be removed, below grade and including stump by the abutting property owner at the expense of the abutting property owner. With the exception of trees in the right-of-way, shall be removed by the Borough at the expense of the Borough.

Section II: All other parts of Chapter 231, of the Code of the Borough of Danville hereby reenacted without change except as set forth above.

Section III: The Ordinance shall take effect immediately upon adoption.

ORDAINED AND ADOPTED this 9<sup>th</sup> day of April 2024.

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Mark Deroba, Council President

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Bernie Swank, Mayor

ATTEST

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Brindy Mordan, Borough Manager

(SEAL)

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## Health Officer Recap

January/ February 2024

- Completed questionnaire from PA Dept. of Agriculture
- Several Impromptu visits to local establishments
- Follow-up on new Food Vendor
- Followed up on several food recalls from PA Dept. of Ag. No product found
- Attended SERVSAFE Webinar on Food Safety
- Processed several Spring Fling applications
- Answered several inquiries from potential Spring Fling vendor
- TWO complaints received. Conducted investigation and performed necessary follow-ups.

Conferred with Dept. of Agriculture for additional support.